REFRESH 2017

Anthem Medicare online

Mproducer

General navigation

How do I access mProducer?

You can access mProducer directly at <u>mproducer.anthem.com</u>.

You can access mProducer from Producer Toolbox (PTB) at <u>brokerportal.anthem.com</u>.

Access mProducer Directly

- 1. Navigate to mProducer at <u>mproducer.anthem.com</u>.
- 2. Enter your username and password and click <u>Login</u>. *

Username	Login 2	┢
Password		
	Login	
Forget Username	e or Password ?	
Forgot Username		

3. Review the disclaimer and check the box to indicate you are in good standing.

3

4. Click <u>Submit</u>.

* If you have not signed up, click <u>Sign up now</u>. You will be navigated back to PTB to register.

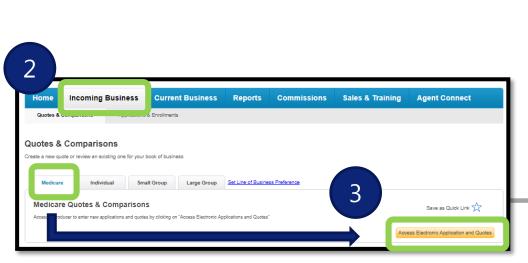
Electronic Application Disclaimer	×
Usage Agreement	
PLEASE NOTE: In order to market Medicare Advantage (MA) and Prescription Drug (Part D) plans, the center for Medicare and Medicaid Services (CMS) and Anthem, Inc., mandate that Brokers be in good standing with all state/brand appointment, licensing, annual certification and product training requirements prior to discus any benefits with current or prospective members, or prior to submitting any enrollments. Product training and certification requirements are determined by the brand, states, and product in which you are licensed and appointed. To check if you are in good standing with the necessary requirements for marketing Medicare Advantage and Part D products, Please contact us at:	
Medicare Programs Sales support 800-633-4368	
By clicking on the box and proceeding to Mobile Producer to enroll a prospective member, you are attesting that you are in good standing and have met all requirements see forth by CMS and Anthem, Inc., for Medicare Advantage and Part D products.	łt

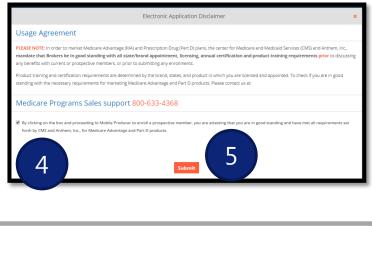
Access mProducer from PTB

- 1. Log into Producer Toolbox using <u>brokerportal.anthem.com</u>.
- 2. Select Incoming Business.
- 3. From the *Medicare* tab, click <u>Access Electronic</u> <u>Applications and Quotes</u>.

- 4. Review the disclaimer and check the box to indicate you are in good standing.
- You will <u>not</u> be prompted to log into mProducer if navigating there from PTB.

5. Click **<u>Submit</u>**.





Timing-Out: PTB vs mProducer

mProducer opens in a separate window from PTB, allowing you to toggle back and forth between the two windows/browser tabs.

mProducer and PTB maintain separate time-outs.

PTB times-out after 15 minutes.

• You will get a prompt to stay connected after 10 minutes and can see this prompt from any window/browser tab.

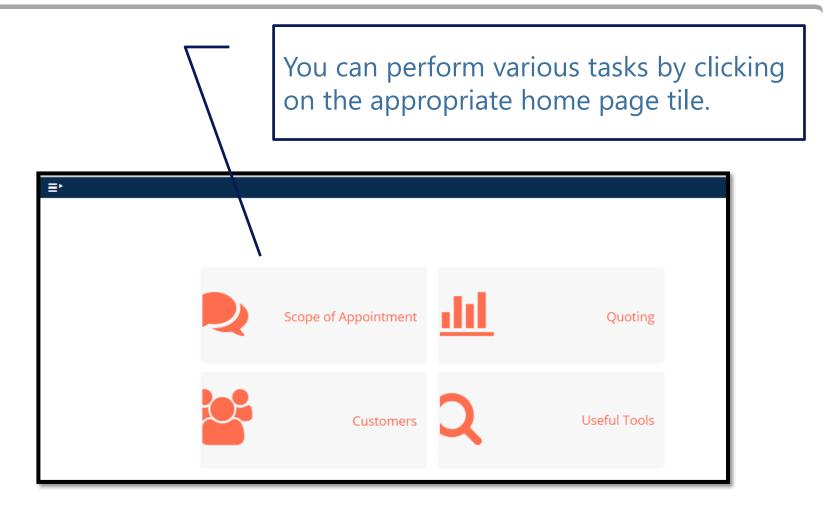
mProducer times out after 73 minutes, except app capture, which times out after 15 minutes.

• You will get a prompt to stay connected, but can see this prompt only from within the mProducer window/browser tab.

If mProducer times out, you will be navigated back to the mProducer login page.

• You can login again, or just close that tab and go back through the PTB path to access mProducer without logging in.

mProducer Home Page

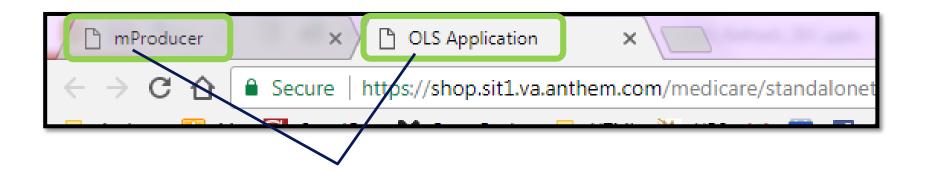


Menu Options

Clicking on the *Menu* icon from anywhere in mProducer will allow you to access these same options.



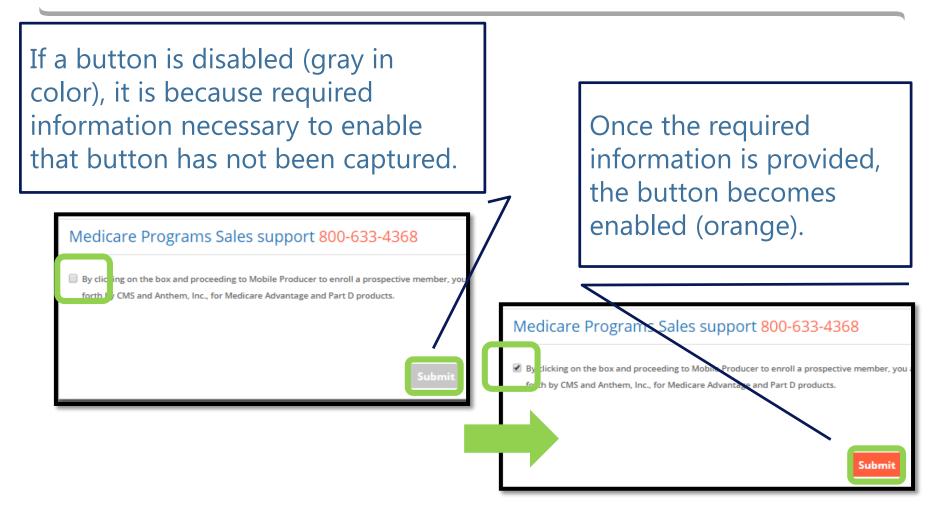
Useful Tools Tab



Clicking on *Useful Tools* opens a new tab in the browser. The *Menu* icon is not available in this tab.

Click back on the *mProducer* tab to access mProducer and this *Menu* icon.

Buttons



Scope of Appointments

Scope of Appointments

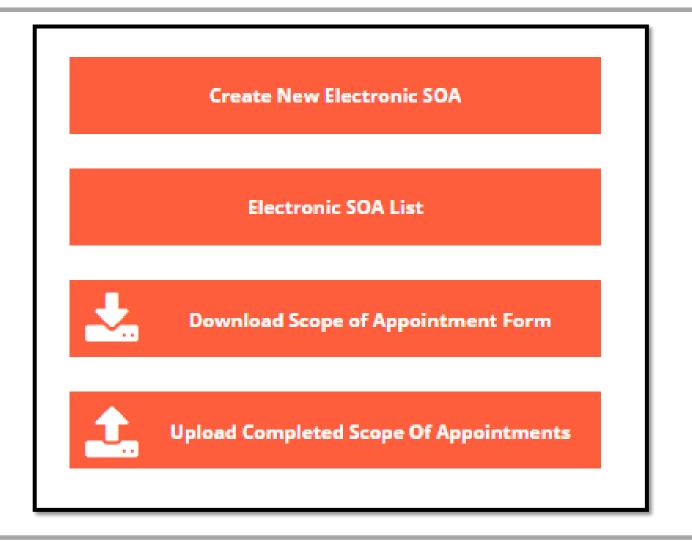


Scope of Appointment

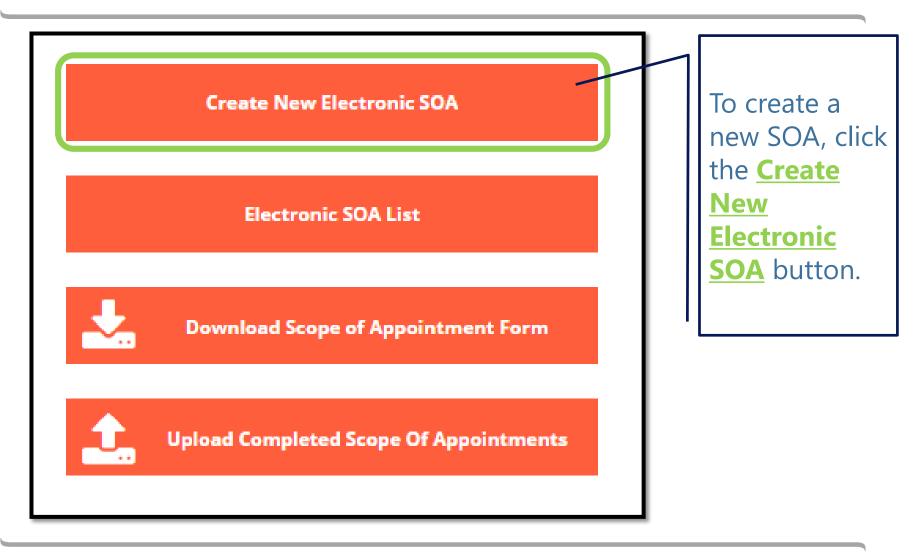
From the Home page, click on the <u>Scope of</u> <u>Appointment</u> tile. From any page, you can click the <u>Menu</u> icon and select <u>Scope of</u> <u>Appointment</u>.



SOA Options



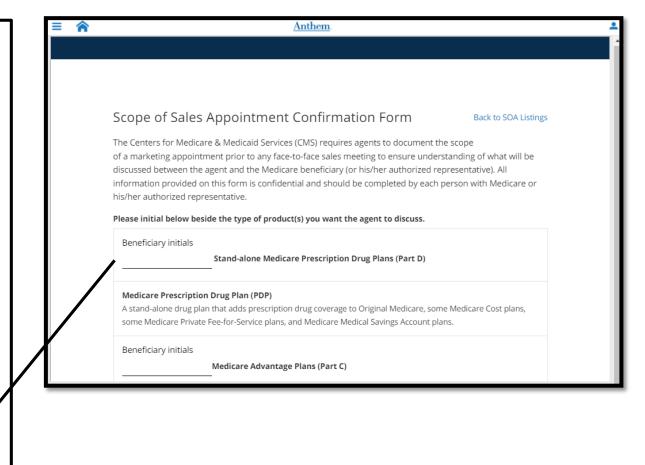
Create New SOA



Start the SOA

The customer should tap into the field for the desired products they want to discuss and enter their initials.

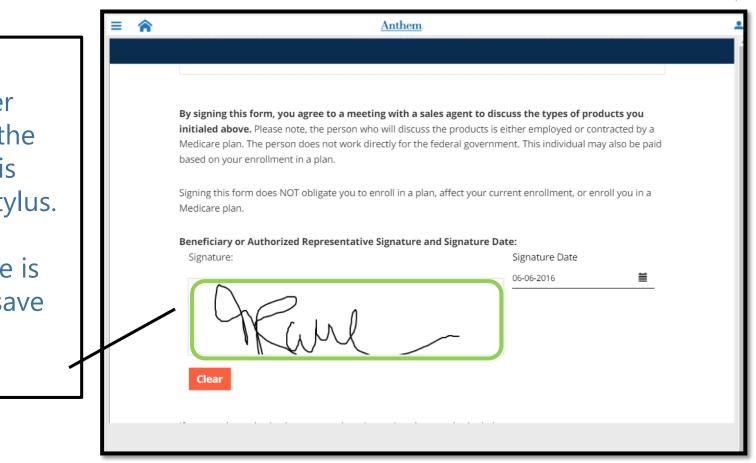
Initials are required for at least one product in order to save the SOA.



Sign the SOA

The customer should sign the SOA using his finger or a stylus.

The signature is required to save the SOA.





Avoid scrolling through the center of the SOA to avoid entering lines through the signature fields.

Authorized Representative

If the person signing on behalf of the customer is an authorized representative, ensure they complete their name and relationship.

= 🏫	<u>Anthem</u> .	
	Clear	Formatting
	If you are the authorized representative, please sign above and print belo Representative's Name	error messages will appear in red
	Your Relationship to the Beneficiary	font below the field.
	Required - to be completed by Agent:	
	Agent Name CAPTIVE3	
C	Please enter valid characters: alphabets, space, or TxtA,;&	

Required Fields

The following fields (marked with *) are
required to save the SOA prior to the
appointment. 🔨

Agent Name * Agent Phone * Beneficiary Name *

Agent fields auto-populate for the broker.

Required	- to be	completed	by Agent:	1
----------	---------	-----------	-----------	---

Agent Name *

Agent Phone *

Beneficiary Name *

Beneficiary Phone (Optional)

Beneficiary Address (Optional)

Medicare ID Number

The Beneficiary Name accepts only 30 characters. An error will be thrown if the name exceeds 30 characters.

Beneficiary Name

MOBILE SIEBEL ROCKS MY ANTHEM WORLD

Beneficiary First Name must not exceed 30 characters

Initial Method/Location of Contact

If the agent taps the *Indicate here if beneficiary was a walk-in* to *Yes*, the **INITIAL METHOD/LOCATION OF CONTACT** defaults to *Walk-In*. If not checked, the agent can enter an appropriate value.

Beneficiary P	hone (Optional)	
Beneficiary A	ddress (Option	al)	
Medicare ID I	Number		
Initial Metho	d/Location of C	ontact	
walk in			

Agent Signature

 $\widehat{}$ Anthem PDP MA/MAPD Date Appointment Completed Ħ The agent Plan Use Only should sign the SOA using his Agent's Signature finger or a stylus. Clear The signature Scope of Appointment documentation is subject to CMS record retention requirements. is required to Agent: Ensure correct Scope of Appointment form is selected for beneficiary's plan enrollment choice. Also, if save the SOA. the form was signed by the beneficiary at the time of appointment, please provide explanation why SOA was

Save the SOA

Tap the <u>Save</u> button.

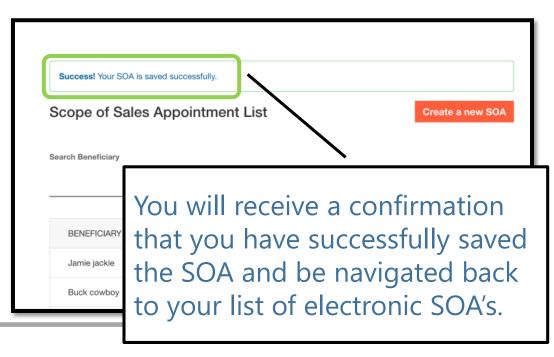
The SOA is saved with a **STATUS** of *Initiated*.

If any required fields are missing, the agent will be unable to tap the <u>Save</u> button. Agent: Ensure correct Scope of Appointment form is selected for beneficiary's plan enrollment choice. Also, if the form was signed by the beneficiary at the time of appointment, please provide explanation why SOA was not documented prior to meeting:

Anthem-affiliated health plans are Medicare Advantage Organizations and Prescription Drug Plans with a Medicare contract. For Dual-Eligible Special Needs Plans: Anthem-affiliated health plans are a D-SNP with a Medicare contract and a contract with the state Medicaid program. Enrollment in Anthem-affiliated health plans depends on contract renewal.

A Medicare-approved Part D sponsor.

SAVE



Once you have saved the SOA and its status is *Initiated*, you cannot edit any of the required fields.

Once you have completed the appointment, you will need to complete the SOA by noting the plans you discussed and the date of the appointment. There is nothing that ties SOA's to customers you have created on your dashboard.

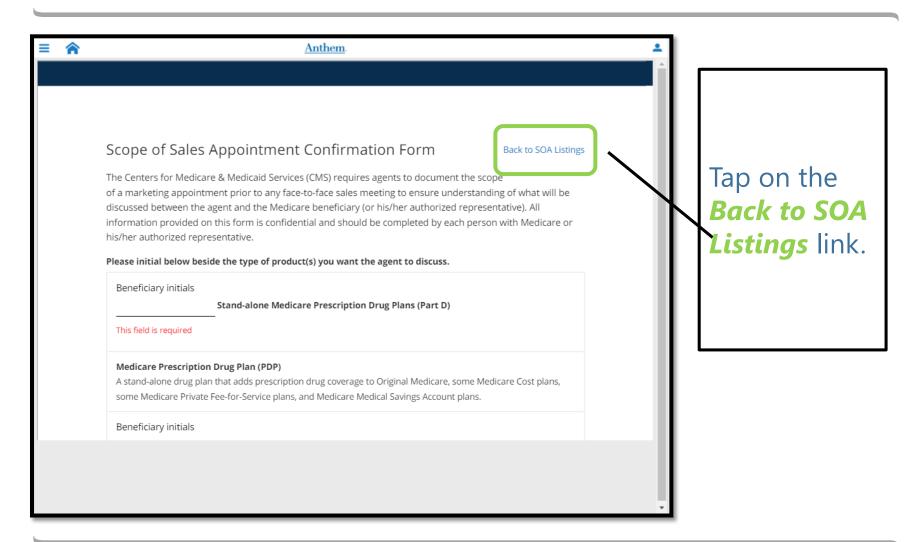
If you have created an electronic SOA for an existing customer on your dashboard, the SOA will not appear on the customer dashboard.

If you have not created a customer on your dashboard, you can still create an electronic SOA for the customer.

Complete the SOA

Following the Appointment

Navigate to list of SOA's



SOA List

	=			Anthem.			
A list of SOA's is returned.		Scope of Sales Ap	pointment	t List		Create	a new SOA
		BENEFICIARY NAME	PHONE	MEDICARE ID	CREATE DATE	STATUS	
		Mama		AMDM2929	2016-06-03	Initiated	C 🗎
		Tinu jose	6087443221	BI212	2016-06-02	Completed	
		Dalila rafahia	3475254444		2016-06-02	Initiated	C h
		Dsd jkljkl	3216549875	12	2016-06-01	Completed	
		Keerti jain	2134567890	12	2016-06-01	Initiated	C h
		Taylor	3216549875	56	2016-06-01	Completed	
		Dsd iklikl	3216549875	56	2016-06-01	Initiated	1 21

Status and Icons

STATUS	MEANING	CAN EDIT	CAN UPLOAD TO APPLICATION
Initiated	SOA was filled out prior to the appointment.	Yes	No
Completed	SOA was completed after the appointment.	No	Yes

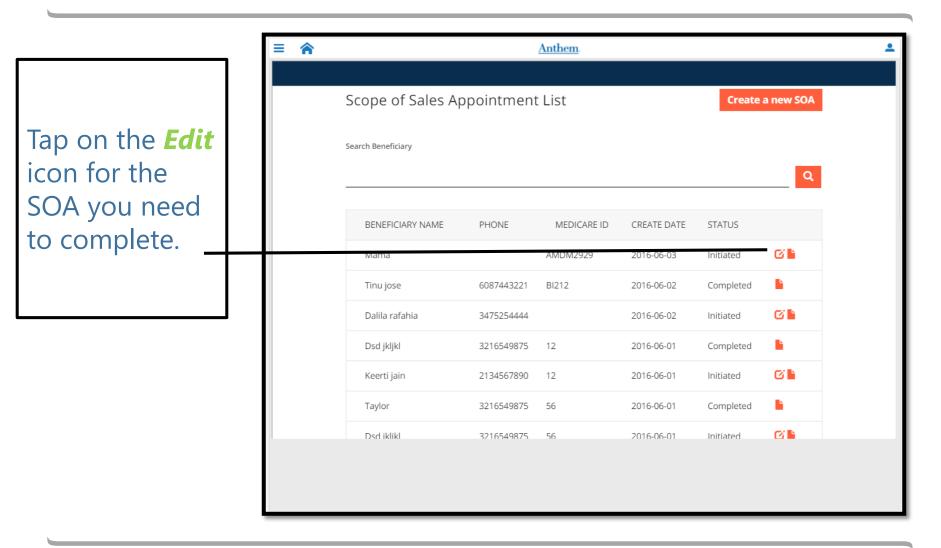


Tapping the *Paper* icon launches the SOA in a PDF version.



Tapping the *Edit* icon launches the SOA in edit view to allow the agent to complete it.

Select SOA



Complete the SOA

Check the plans you discussed during the appointment. The free-form field is not required.

≡ 🏫	Anthem
	Initial Method/Location of Contact
	CA
	Indicate here if beneficiary was a walk-in.
	Plan(s) the agent represented during this meeting
\	Not Required - (Discussed MediBlue HMC)
\ \	✓ PDP ■ MA/MAPD
	Date Appointment Completed
	06-03-2016

Enter the **DATE APPOINTMENT COMPLETED** and tap the **Update** button.

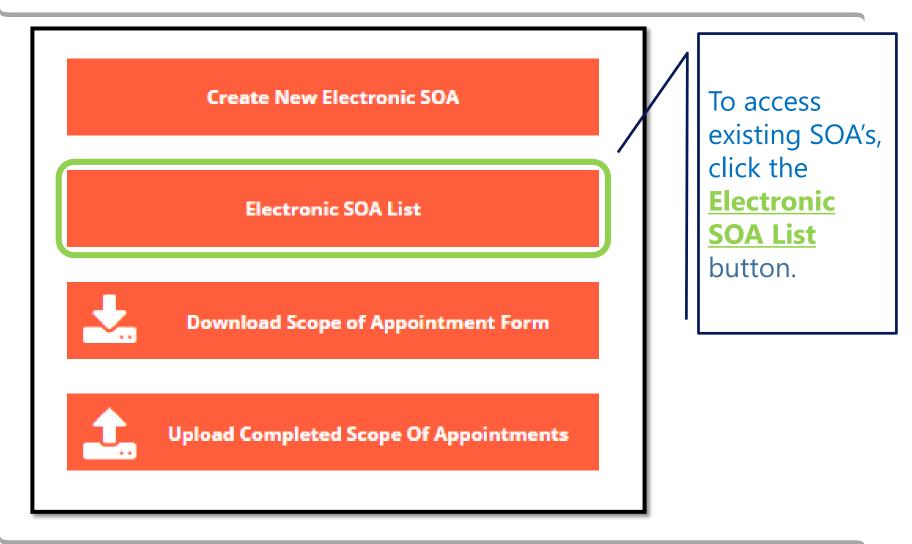
The **STATUS** is now **Completed.**

You will receive a confirmation that you have successfully saved the SOA and be navigated back to your list of electronic SOA's.



If these two fields are not populated, you will be unable to tap the **<u>Update</u>** button.

Access Existing SOA's



Electronic SOA List

A list of existing electronic SOA's will appear in descending order by create date.

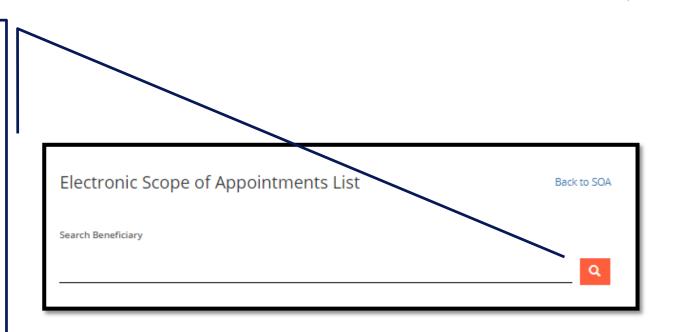
Uploaded SOA's will <u>not</u> appear in this list.

SOA's do not expire.

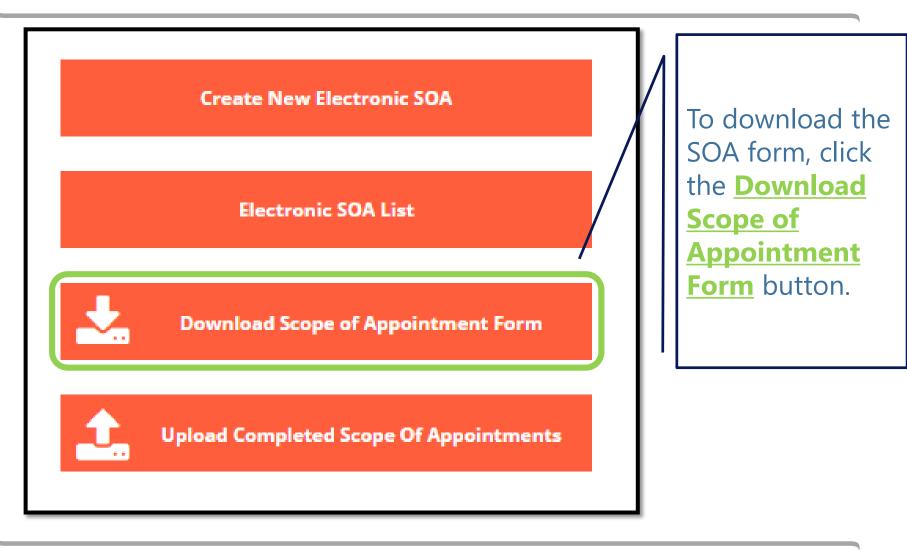
lectronic Scope	of Appointr	nents List			Back to SO
arch Beneficiary					
			<u> </u>		Q
BENEFICIARY NAME	PHONE	MEDICARE ID	CREATE DATE	STATUS	
Jin philip	8923892389	2389238923A	2017-06-13	Completed	•
Jinesh philip	8923892389	1212345678A	2017-06-13	Completed	•
Jinesh philip	8972341122	23231212125	2017-06-08	Completed	•
Tyt			2017-04-24	Completed	•
Rtytyr			2017-04-25	Completed	•
Ghyu			2017-04-25	Completed	•
Hhh			2017-04-25	Completed	•
Rtyrty		8798465456313		Completed	

Search for Electronic SOA

You can enter the name of the beneficiary and click the magnifying glass to search for a specific SOA.



Download SOA



Download SOA

L Download Scope of Sales Appointment

A scope of appointment form can be downloaded by clicking on the ink below Download Scope of Appointment Form - English

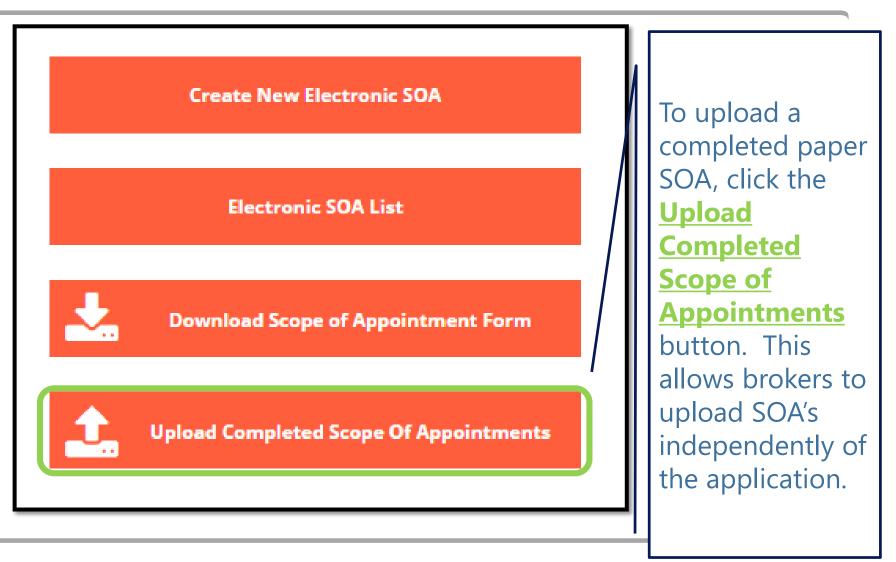
Download Scope of Appointment Form - Spanish

Once you complete the Scope of Appointment Form, it can be scanned and uploaded (as a PDF or JPEG file) on the electronic application. If the application has already been submitted, please use the upload scope(s) of Sales Appointment Documents link located on the previous page. Click on the hyperlink for English or Spanish.

The PDF will appear in the bottom window of your browser.

Don		
	Legal Privacy Version No: 1.0.0	
	Scope_Appt_Formp	df ^

Upload SOA



Upload FAQ

Follow the directions to upload an SOA.

Upload Scope(s) of Sales Appointment Documents

Upload Signed Scope of Appointment (SOA) form – For enrollments that have been submitted through fax, mail, or through the E-Submit Web Portal only.

Please note the following:

If the face-to-face appointment did not result in an enrollment, you simply need to keep the SOA on rile.

Please ensure the SOA form is completely filled out to include:

- · Beneficiary initials next to the product you will be discussing
- Beneficiary signature and date
- Agent fields completed to include the beneficiary Medicare ID number

To upload:

- Click the "Browse" button to locate the completed SOA form on your computer
- Upload of up to 5 SOA forms is permitted at a time.
- File sizes cannot exceed 5 MB
- Only pdf or jpg files are accepted.

For questions associated with the SOA process, please contact us at the following:

- In CA: 888-209-7839
- All other states: 800-633-4368
- SeniorSalesTraining@WellPoint.com

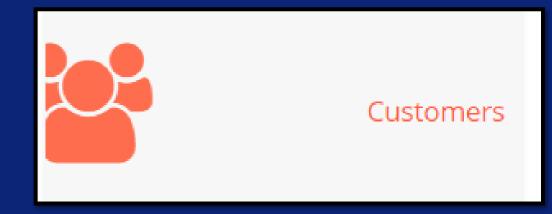
pointr	men	it Docum	nents				×
s that /eb	File	Choose File		Browse	Clear		
u simply	File	Choose File		Browse	Clear		L
	File	Choose File		Browse	Clear		L
number	File	Choose File		Browse	Clear		L
your	File	Choose File		Browse	Clear		L
at the			Close	Upload Scop	e(s)		L
			ciose	opioad scop	6(3)		L
							L

Tie the SOA to the Application

	Application Type	Submission Type	SOA Type	How do I tie the SOA to the application?
1	Paper	Fax/eSubmit	Paper	Fax, eSubmit, or upload via mProducer.
2	Paper	Fax/eSubmit	Electronic	Print it and fax, eSubmit, or upload via mProducer.
3	Paper	MADE	Paper	Upload to MADE before submitting application. If you forget, follow #1.
4	Paper	MADE	Electronic	Print it and fax, eSubmit, or upload via mProducer.
5	Electronic	mProducer	Paper	Upload to mProducer before submitting application. If you forget, follow #1.
6	Electronic	mProducer	Electronic	Upload to mProducer before submitting application. If you forget, follow #2.



Managing customers



Customers can be manually created via the *Customer* Tile. *

• This is new. Before the refresh, customers were only captured once the broker started an application.

Customers will be systematically created if their information is captured using the *Quoting* Tile.

• See next section on Quoting and Applications.

Customers cannot be created or managed using *Useful Tools*.

• These tools help you identify and determine the best plans for your customer based on their required drugs, doctors, facilities, and pharmacies.

Customers



Customer List

From the landing page, you can manage your existing customers or create new customers.

Manage your	Manage your Customers and Applications Create a new Customer							
Search Customer List	t by							
First Name:	First Name: Last Name:		Date of Birth: mm/dd/yyyy		ar Q Search			
Page Size: 25	<u>~</u>							
Customer Name	Last Updated	Application Status	Channel	Pending Applications	Remove Customer			
R, Harish	08/25/2017	Click Here	mProducer	~	×			
kannan, jeeva	08/25/2017	Click Here	mProducer	~	×			
asd, ads	08/24/2017	Click Here	mProducer		×			
TEst, TESt	08/24/2017	Click Here	mProducer		×			
hjkhj, ghjkhjk	08/24/2017	Click Here	mProducer		×			
kannan, jeeva	08/24/2017	Click Here	mProducer	×	×			

Creating a Custo Manage your Customers and Applicat	Click the <u>Create a</u> <u>new Customer</u> button to create a customer. A blank customer form	
First Name: Last Name:	Date of Birth: mm/dd/yyyy 🚔 Clear Q Search	appears.
Page Size: 25 🗸	First Name Last Name Gender O Male O Female Date of Birth mmr/dd/yyyy Žip Code (Primary Residence) Email Phone	×
	Create Customer & Quote Create Customer Emai	l Customer

All fields, except **EMAIL**, are required to save the customer.

You cannot edit customer information once the customer has been saved!

• If you made a mistake, delete the customer record and create a new one.

If you don't have the **EMAIL** when creating the customer, you can still capture it an application, but you cannot add it to the customer record once the customer has been saved.

Saving the Customer

Click one of the *Create Customer* buttons to save the customer.

- **<u>Create Customer & Quote</u>** takes you to the Plans section.
- Create Customer takes you back to the Customer list.

You have the option to email the customer by clicking **<u>Email Customer</u>**.

• This does not save the customer! You must still click one of the other buttons to save the customer.



Managing Existing Customers

Existing customers appear in descending order based on the date they were last updated.

This benefits you because the customers with which you have recently interacted appear at the top of the list.

Manage your Customers and Applications Create a new Customer							
Search Customer List b	у						
First Name:	Last Name:		Date of Birth: mm/dd/yyyy	Clea	r Q Search		
Page Size: 25 🗸							
Customer Name	Last Updated	Application Status	Channel	Pending Applications	Remove Customer		
testmedsup, medsuptest	08/14/2017	Click Here	mProducer	*	×		
Tracy, Alana	08/11/2017	Click Here	mProducer	~	×		
Delgado, Johnny	08/10/2017	Click Here	mProducer		×		

Searching for Customers

You can search for an existing customer by entering search criteria and clicking on the <u>Search</u> button.

	Manage your Custo	mers and Appl	lications	Create a new Customer
	Search Customer List by			
	First Name: Page Size: 25 🗸	Last Name:	Date of Birth: mm/dd/yyyy	Clear Q Search
_				
		h criteria and	d return all custom	ners, click the
	l <mark>lear</mark> button.			

ADE customers will appear on the mProducer Customer dashboard.

The **CHANNEL** reflects where the customer was initiated (*ADE* or *mProducer*) and will remain on the dashboard for historical purposes.

Customers remain on the customer list indefinitely.

Customer Record

Click on the **CUSTOMER NAME** hyperlink to bring up his/her demographic information.

Customer Name	omer Name Last Updated		Channel	Pending Applications	Remove Customer
testmedsup, medsuptest	08/14/2017	Click Here	mProducer	~	×

To delete a customer from this list, click the X under **REMOVE CUSTOMER**.

(If there is an *In-Progress* application, you will be prompted to cancel the application.)

Customer Demographic Information

	Customer Details	×
First Name		
medsuptest		
Last Name		
testmedsup		
Gender		
Male Female		
Date of Birth		
01/01/1951 🗮		
Zip Code (Primary Residence)		
30005		
County		
FULTON V		
Email		
test@gmail.com		
Phone		
123-123-1234		
	Create New Quote Email Customer	

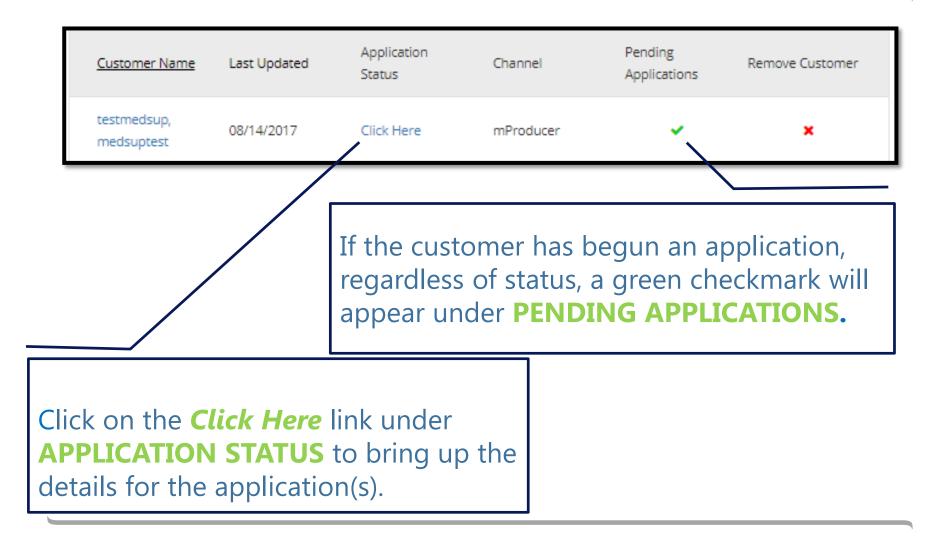
You can email the customer by clicking the **Email Customer** button. *

You can generate a quote by clicking the <u>Create New Quote</u> button.

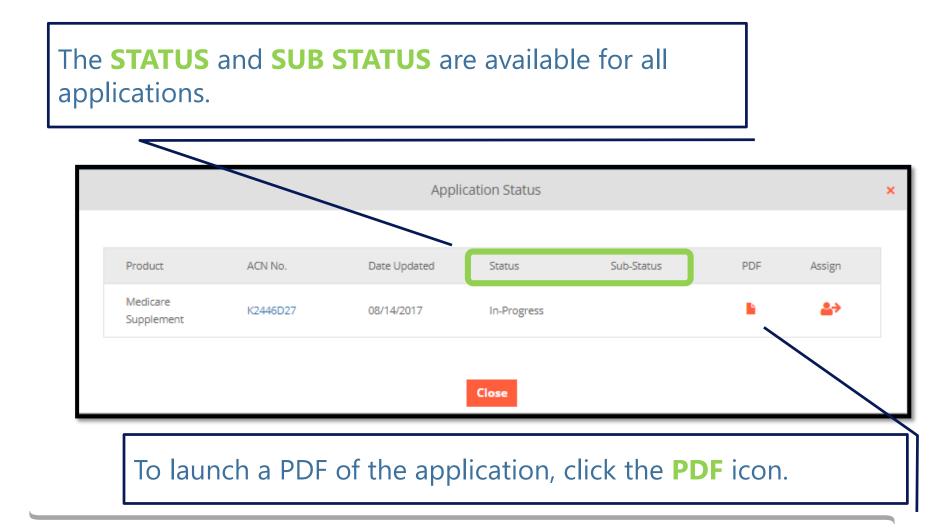
[To learn more, continue to the *Plan Details* page of the *Quoting and Applying* section of this presentation.]

* Email Customer opens up Outlook. It does not prompt for web-based email applications like Yahoo or Gmail.

Customer Record Continued



Application Statuses



Completing Initiated Applications

			Appli	cation Status				×
	Product	ACN No.	Date Updated	Status	Sub-Status	PDF	Assign	
	Medicare Supplement	K2446D27	08/14/2017	In-Progress		B.		
				Close				
_				_				
ap in-	continue plication progress, e ACN hy	that is click on						

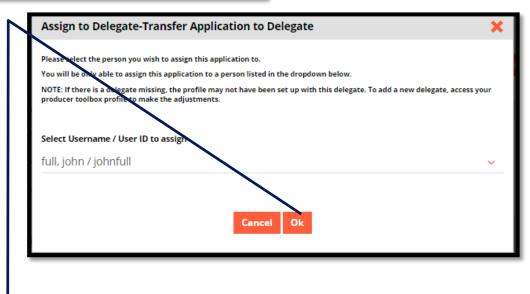
Assign the Application

To assign the application to a delegate to complete, click the **ASSIGN** icon.

	Application Status						×
Product	ACN No.	Date Updated	Status	Sub-Status	PDF	Assign	
Medicare Supplement	K2446D27	08/14/2017	In-Progress		L.		

Select the delegate from the drop-down and click <u>Ok</u>.

Agent relationships come from ASCS, so if a delegate is not listed, contact Agent Services.



Recall the Application

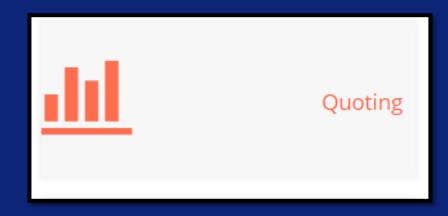
Once the application has been assigned, a **RECALL** icon appears.

To recall the application in order to complete it, click this icon.

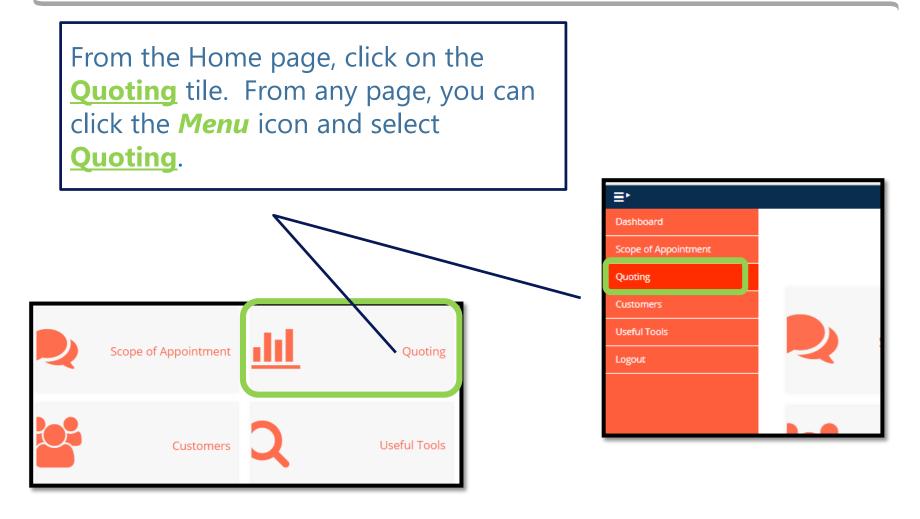
				$\overline{}$			
		Appli	cation Status				>
					$\overline{\ }$		
Product	ACN No.	Date Updated	Status	Sub-Status	PDF	Recall	
Medicare HMO	B2O69981	09/02/2017	In-Progress			€≗	
			Close				

mproducer

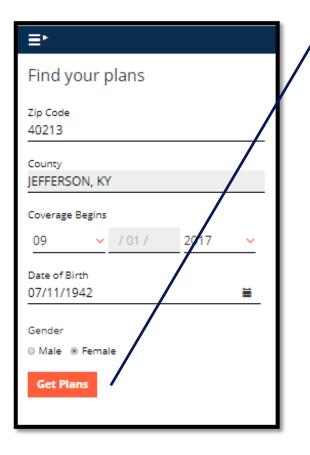
Quoting and applying



Quoting



Find Your Plans



Enter the following information and click **<u>Get Plans</u>**.

- ZIP CODE*
- COVERAGE BEGINS **
- DATE OF BIRTH ***
- **GENDER**



* If the **ZIP CODE** is associated to only one county, the **COUNTY** field auto-populates. Otherwise, you will need to select the appropriate **COUNTY**.

** **COVERAGE BEGINS** defaults to the 1st of the following month during lock-in and to the 1st of the following year during AEP.

*** **DATE OF BIRTH** defaults to the year that makes the client 65 for the current year.

Not Licensed

If you are not licensed for a state, you will receive an error message when you attempt to generate a quote for that state.

Find your plans

Zip Code

19348

You are not eligible for this zipcode.

Plan Details

A list of available plans appears in the *Plan Details* section, along with a high-level description and monthly premium.

E)							
Find your plans	Plan Details						
Zip Code	Plan Name	Plan Description	Monthly Premium				
40213 County JEFFERSON, KY	Anthem MediBlue Plus (HMO) Benefit Summary Enrollment Document	Anthem MediBlue Plus (HMO) is a Medicare Advantage Health Maintenance Organization plan with a Medicare contract.	\$0.00	pply			
Coverage Begins 10 /01/ 2017 Date of Birth	Anthem MediBlue Dual Advantage (HMO SNP) Benefit Summary Enrollment Document	Anthem MediBlue Dual Advantage (HMO SNP) is a Health Maintenance Organization plan with a Medicare contract and a contract with the Kentucky Medicaid program.	\$0.00	pply			
10/01/1945	Anthem MediBlue Access (PPO) Benefit Summary Enrollment Document	Anthem MediBlue Access (PPO) is a Preferred Provider Organization plan with a Medicare contract.	\$55.00 A	pply			
Get Plans	Anthem MediBlue Access (Regional PPO) Benefit Summary Enrollment Document	Anthem MediBlue Access (Regional PPO) is a Preferred Provider Organization plan with a Medicare contract.	\$63.00	pply			

Plans are sorted

Med Supp, then

by MA, then

PDP.

Summary of Benefits

Click the *Benefit Summary** link for a plan to launch a PDF of the Summary of Benefits in a new window.



* This will also launch the Certificate of Coverage for MS plans.

Plan Details		
Plan Name	Plan Desc	https://www.anthem.com/shop/con
Anthem MediBlue Plus (HMO) Benefit Summary Enrollment Document	Anthem M Maintenan	Secure https://www.anthem.com/shop/ Q SB_Plus_KY.pdf
Anthem MediBlue Dual Advantage (HMO SNP) Benefit Summary Enrollment Document	Anthem M Maintenan contract wi	Anthem. BlueCross BlueShield Summary of Benefits
Anthem MediBlue Access (PPO) Benefit Summary Enrollment Document	Anthem M Organizatio	for Anthem MediBlue Plus (HMO) Available in: Select Counties* in Kentucky *See Page 2 for a list of counties. Plan year: January 1, 2017 - December 31, 2017 In this section, you'll learn about some of the services we cover, what you'll pay for those services and other important details to help you choose the right Medicare Advantage plan for you. While the benefit information provided does not list every service that we cover or list every limitation or ^ ion, you can get a complete list of those services. Just give us a call and _ <u> Evidence</u>
Anthem MediBlue Access (Regional PPO) Benefit Summary Enrollment Document	Anthem M Provider O	of Coverage.
Select Plan N Benefit Summary Enrollment Document	A Medicare private insi Original Me Coinsurano Part B Coins Supplement network rest	holidays) from February 15 through September 30. • You can learn more about us on our website at www.am/shop.

Enrollment Documents

Click the *Enrollment Documents* link to navigate to OLS to see all content associated to the plan.

OLS will open in a new window/tab in your browser.

Plan Details		
Plan Name	Plan Description	
Anthem MediBlue Plus (HMO) Benefit Summary Enrollment Document	Anthem MediBlue Plus (HMO) is a Medicare Advantage Health Maintenance Organization plan with a Medicare contract.	
Anthem MediBlue Dual Advantage (HMO SNP) Benefit Summary Enrollment Document	Anthem MediBlue Dual Advantage (HMO SNP) is a Health Maintenance Organization plan with a Medicare contract and a contract with the Kentucky Medicaid program.	
Anthem MediBlue Access (PPO) Benefit Summary Enrollment Document	Anthem MediBlue Access (PPO) is a Preferred Provider Organization plan with a Medicare contract.	
Anthem MediBlue Access (Regional PPO) Benefit Summary Enrollment Document	Anthem MediBlue Access (Regional PPO) is a Preferred Provider Organization plan with a Medicare contract.	

Apply

Click <u>Apply</u> for the desired plan to start an application.

≣				
Find your plans	Plan Details			\backslash
Zip Code	Plan Name	Plan Description	Monthly Premium	
40213 County JEFFERSON, KY	Anthem MediBlue Plus (HMO) Benefit Summary Enrollment Document	Anthem MediBlue Plus (HMO) is a Medicare Advantage Health Maintenance Organization plan with a Medicare contract.	\$0.00	Apply
Coverage Begins 10 / 01 / 2017 Date of Birth	Anthem MediBlue Dual Advantage (HMO SNP) Benefit Summary Enrollment Document	Anthem MediBlue Dual Advantage (HMO SNP) is a Health Maintenance Organization plan with a Medicare contract and a contract with the Kentucky Medicaid program.	\$0.00	Apply
10/01/1945 Gender	Anthem MediBlue Access (PPO) Benefit Summary Enrollment Document	Anthem MediBlue Access (PPO) is a Preferred Provider Organization plan with a Medicare contract.	\$55.00	Apply
Get Plans	Anthem MediBlue Access (Regional PPO) Benefit Summary Enrollment Document	Anthem MediBlue Access (Regional PPO) is a Preferred Provider Organization plan with a Medicare contract.	\$63.00	Apply

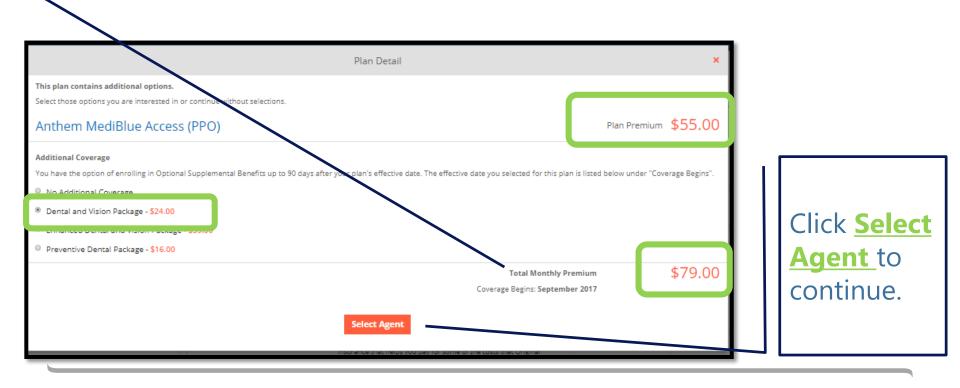
Additional Coverage

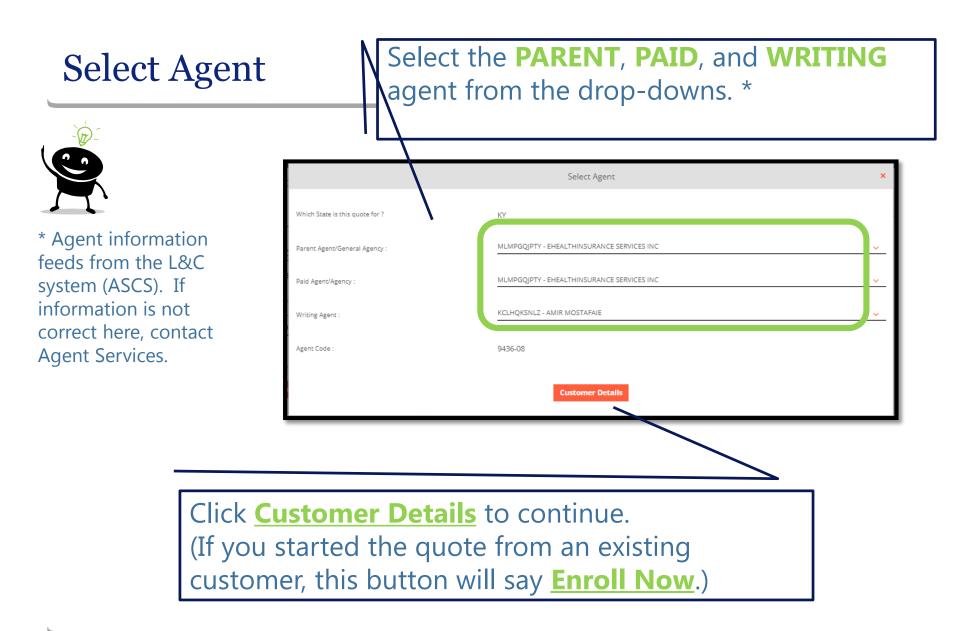
If additional coverage is available for the plan, the option to select the coverage appears. Click on the desired coverage to add it.

Plan Detail		×
This plan contains additional options. Select three options you are interested in or continue without selections.		
Anthem MediBlue Access (PPO)	Plan Premium	\$55.00
Arditional Coverage ou have the option of enrolling in Optional Supplemental Benefits up to 90 days after your plan's effective date. The effective No Additional Coverage Dental and Vision Package - \$24.00 Enhanced Dental and Vision Package - \$39.00 Preventive Dental Package - \$16.00	e date you selected for this plan is listed below under "Cove	arage Begins".
Select Agent	Total Monthly Premium Coverage Begins: September 2017	\$55.00

Additional Coverage Premium

The **TOTAL MONTHLY PREMIUM** will be updated to reflect the additional premium.





Customer Details

Enter additional customer information here.

If you started the quote from an existing customer, this page will be by-passed.

You cannot change the following fields because plans and premiums are dependent on these values:

- **GENDER**
- DATE OF BIRTH
- COVERAGE BEGINS
- ZIP CODE

	Custom	er Details	×
First Name			
Alana			_
Last Name			
Tracy			_
Gender			
 Male Female 			
Date of Birth			- 1
07/11/1942			-
Zip Code (Primary Residence)			
40213			
Email Address			
alana.tracy@gmail.com			_
Phone Number			
502-797-2342			_
Coverage Begins			
September	2017		
	Enro	II Now	

Start the Application

Click **Enroll Now** to start the application.

The customer, regardless if you complete the enrollment, will now appear on your customer dashboard if this was the first time you captured the customer information.

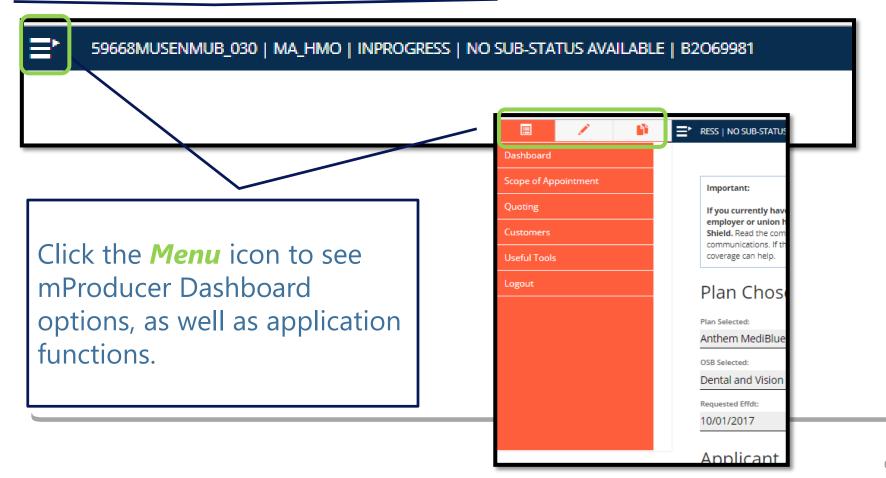
	Customer Details	
First Name		
Alana		
Last Name		
Tracy		
Gender		
 Male Female 		
Date of Birth		
07/11/1942		
Zip Code (Primary Residence)		
40213		
Email Address		
alana.tracy@gmail.com		
Phone Number		
502-797-2342		
Coverage Begins		
September	2017	
september		

mProducer Application Navigation

Mproducer Application Navigation

Application Process

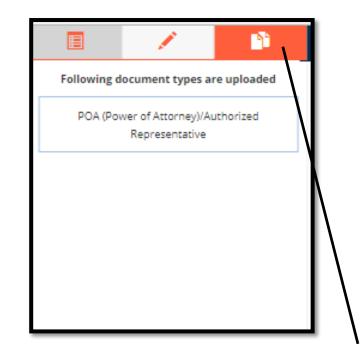
The application opens in the same window/ browser tab as mProducer.



Application Functions

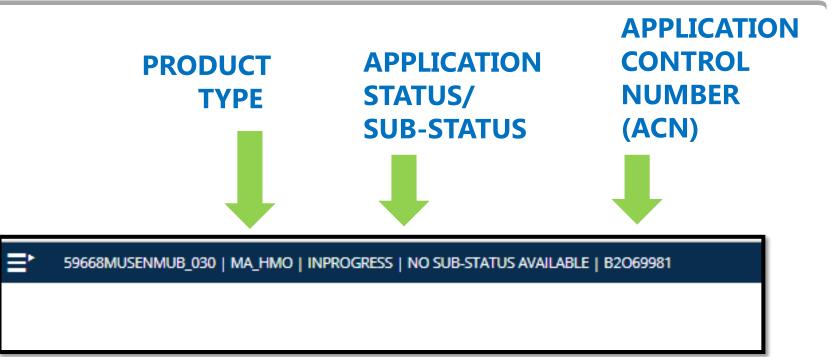
Click on the *Pencil* icon to trigger a note where you can jot down reminders.

	1	ĩ
Make sure you co submitting so you	omplete ESOA before u can upload it!	
Save Cle	ear	A



Click on the **Documents** icon to see a list of documents that you have uploaded.

Application Information



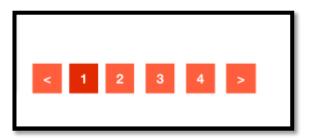
The application follows the flow of the paper application, a change from ADE.

Navigation Buttons

Page Numbers (1,2,3,4) allow agents to access a specific page.

Previous (<) button allows agents to move to the prior page.

Next (>) button allows agents to move to the next page.



Other Functions





* The <u>Transfer</u> button will be hidden for Amerigroup and Caremore. **PDF** launches a PDF of the application.

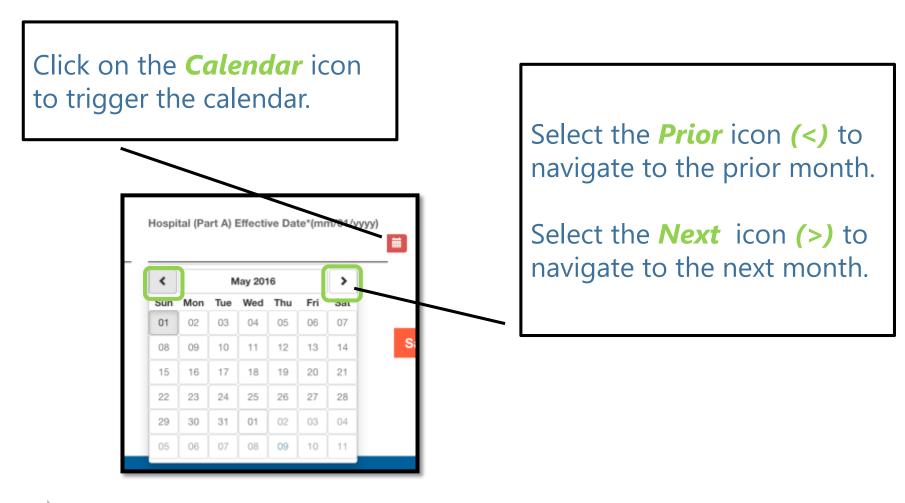
Transfer button transfers the application to the customer for completion by sending an email to the customer. The customer can complete the application by logging into his/her profile *

Cancel button cancels the application and you will be unable to edit or submit it.

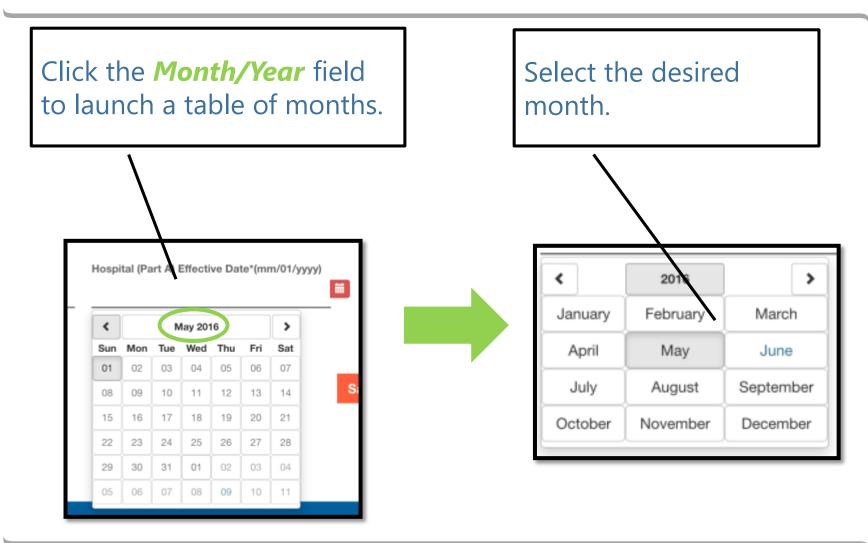
<u>Save</u> button saves the application.

Moving between pages auto-saves the application.

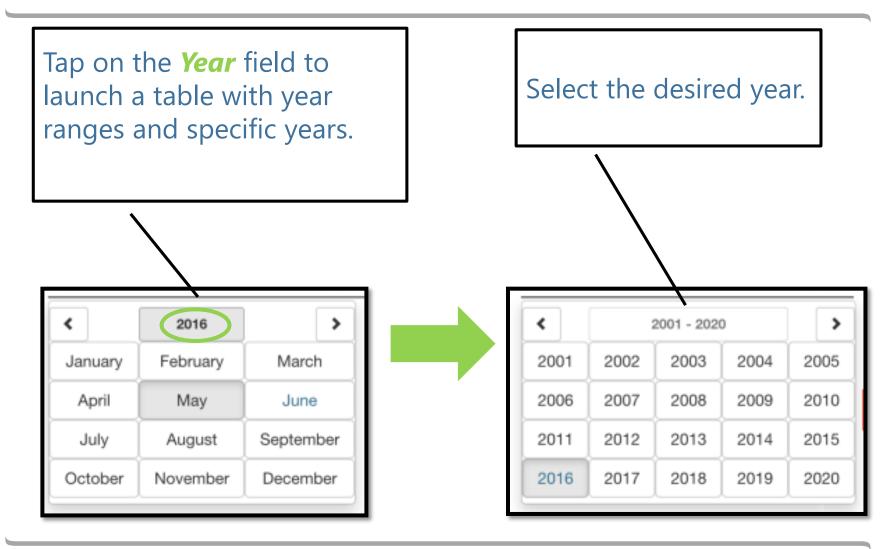
Calendar Icon



Select Month



Select Year



'ields		ields w ead-on		light gray l	oack-ground are	
	t Name* BILE SIEBE		м і		Prefix O Mr O Mrs O Ms	
Birth Date*(mm/dd/yyyy) 06/20/2016 Home Street Address 1* 1055 MASON RD		ields w ditable		white back	-ground are	9-9999)
City* TURNER		State* ME			Zip Code* 04282	
Mailing/Billing Address1				Mailing/Billing Address2		
Bill City		Bill State			Bill ZipCode	

mProducer provides page by page validation when you select a different **Page** button or the **Save** button.

Error messages appear directly under the impacted field in **red** for easier identification.

Emai	Address
	1 1 1 1 1 1 1 0 0 0 0

Te\$gmail.com

Please enter a valid email address

Validation Errors

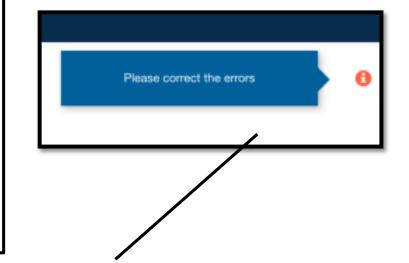
When navigating to a different page, mProducer throws a hard error when errors are identified.

If you want to stay on the page to correct the errors, select **Cancel**.

If you want to proceed to the next page, select **Ok**.



When saving the application on a page, mProducer will throw a soft error at the top of the screen if there are errors on that page. It will vanish on its own.



Upload Electronic SOA's

Upload Electronic SOA's

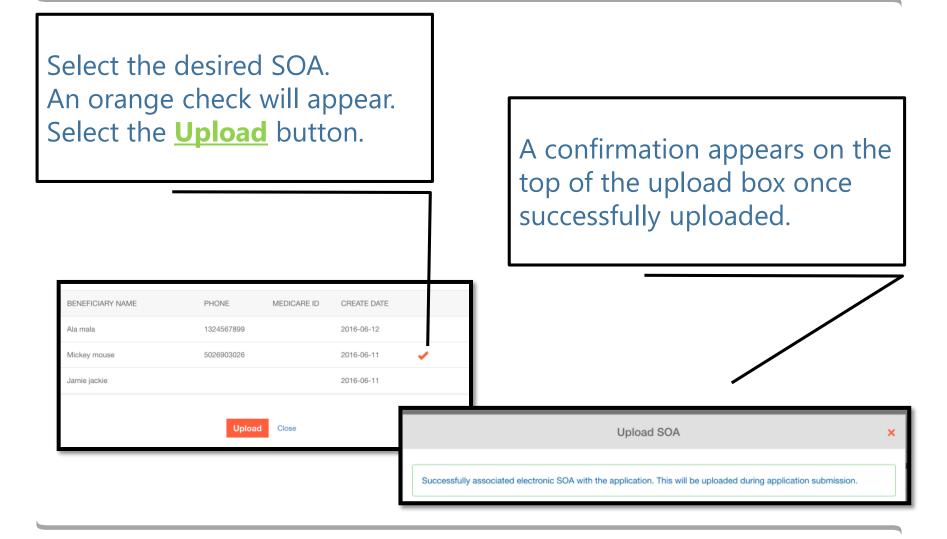
Upload an Electronic SOA



List of Electronic SOA's

A list of Completed SOA's will appear that belong to the agent.	What is the format of the	Upload SOA What is the format of the SOA that you want to upload?				
	Scanned SOA Search Beneficiary Name	SOA			٩	
	BENEFICIARY NAME	PHONE M	IEDICARE ID	CREATE DATE		
	Ala mala	1324567899		2016-06-12		
	Mickey mouse	5026903026		2016-06-11		
	Jamie jackie			2016-06-11		

Select the SOA



Search and Select a PCP in the Application

Search and Select a PCP in the Application

Primary Care Physician (PCP)

PCP Information launches a Provider Finder pop-up for Anthem branded plans.

Amerivantage plans are tentatively slated for December 2017.

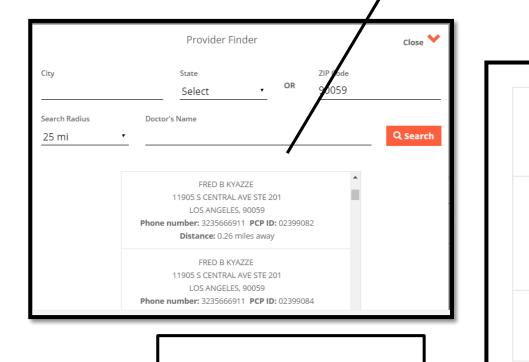
Primary Care P	hysician			
NOTE: Primary Care Physician	data is only required for HM	IO plans. For PPO plans,	these fields are optional:	
Provider First Name		Provider MI		Provider Last Name
Provider Address1	City		State	ZipCode
PCP ID# (Please enter the full ID #,	including any leading zeros. PCP	ID should be 8 numeric cha	racters.) Is nis a New Physician Ves No	n for you?
Click here to use the Online Store Sea Please check one of the boxes belo	· · · · ·		guage other than English or in and	other format:

Looking up PCP's

Primary Care Physician					
NOTE: Primary Care Physician data is only required for HM	O plans. For PPO plans, these fi	elds are optional:			
Provider First Name	Provider MI		Provider Last Name		
Provider Address1 City		State	ZipCode		
PCP ID# (Please enter the full ID #, including any leading zeros. PCP	D should be 8 numeric characters.)	Is this a New Physician for you? Yes O No			
Click here to use the Online Store Search tool to look upone Provid 's PC Please check one of the boxes below if you would prefer that w	Pinformation;.	her than English	Provi	der Finder	Close 💙
		City	State Select	, OR	ZIP Code
Click on PCP <i>Information</i> to launch a Provider Finder Pop-up.		Search Radius 25 mi	Doctor's Name		This field is required
Finder Pop-up.		Ente Sear	r search c ch.	riteria a	nd click

Selecting PCP





Select the desired PCP and click <u>Add</u> <u>& Close</u>. 11905 S CENTRAL AVE STE 101 LOS ANGELES, 90059 Phone number: 3234761376 PCP ID: 02838338 Distance: 0.26 miles away

FRED B KYAZZE 11905 S CENTRAL AVE STE 201 LOS ANGELES, 90059 Phone number: 3235666911 PCP ID: 02399082 Distance: 0.26 miles away

> FRED B KYAZZE 11905 S CENTRAL AVE STE 201 LOS ANGELES, 90059

> > Add & Close

Selecting PCP

The agent is navigated back to the *Primary Care Physician* section where the information is auto-populated.

Primary Care Physician

NOTE: Primary Care Physician data is only required for HMO plans. For PPO plans, these fields are optional:

Provider First Name	Provider MI		Provider Last Nar	ne
FRED	B		KYAZZE	
Provider Address1	City	State		ZipCode
11905 S CENTRAL AVE STE 201	LOS ANGELES	CA		90059
PCP ID# (Please enter the full ID #, including any leading zeros. PCPID should be 8 numeric characters.)		Is this a New Physician for you?		
02399082		🔘 Yes 🔍 No		
Click here to use the Online Store Search tool to look u	p the Provider's PCP information;.			

Mproducer: Useful Tools

Find a Doctor



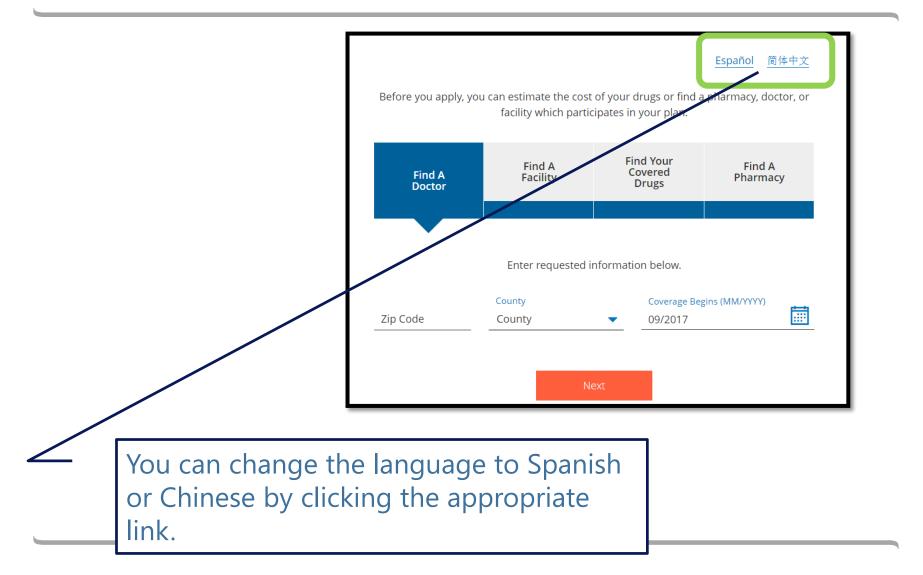
mProducer: Useful Tools



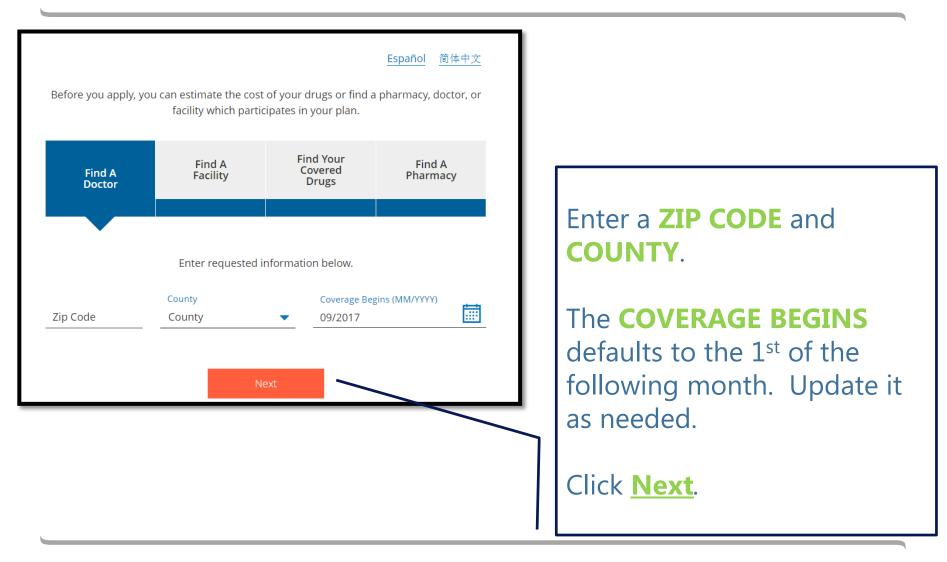
mProducer: Find a Doctor

Click	the Find a Doctor tile.	
	Useful Tools	
N	Find a Doctor	C.
	Find a Facility	C
	Find a Pharmacy	C
	Find your Covered Drugs	C
	Custom Point	ď

Spanish and Chinese



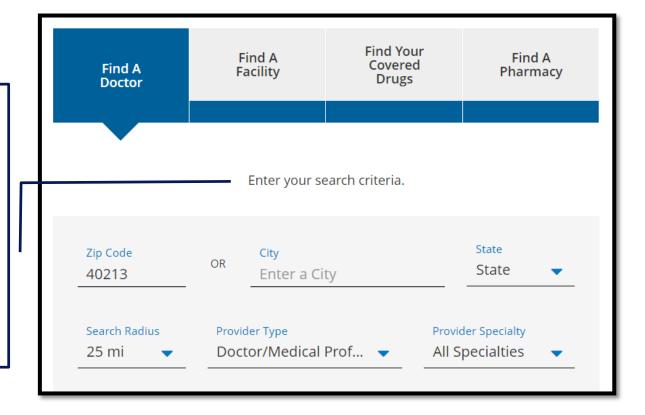
Required Search Criteria



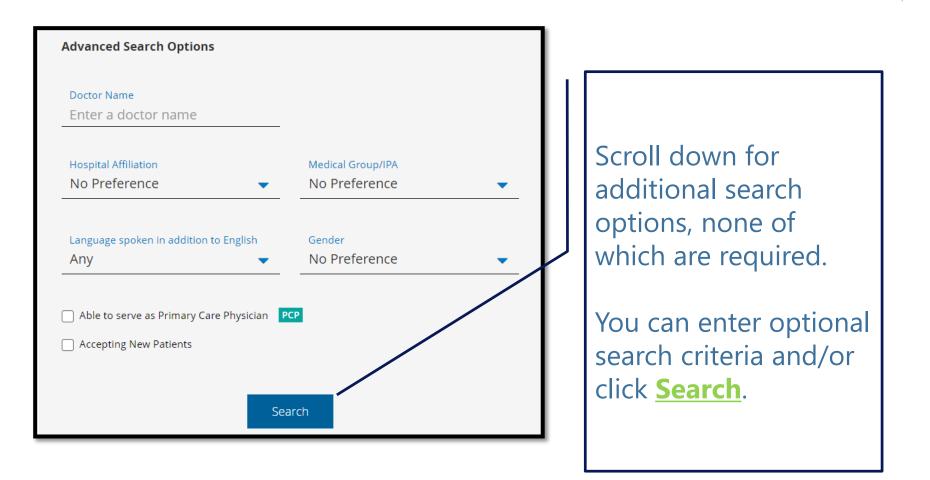
Optional Search Criteria

You have the option to search by radius, provider type, or specialty.

None of these are required.



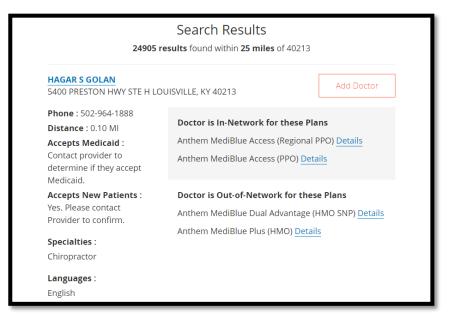
Advanced Optional Search Criteria



Search Results

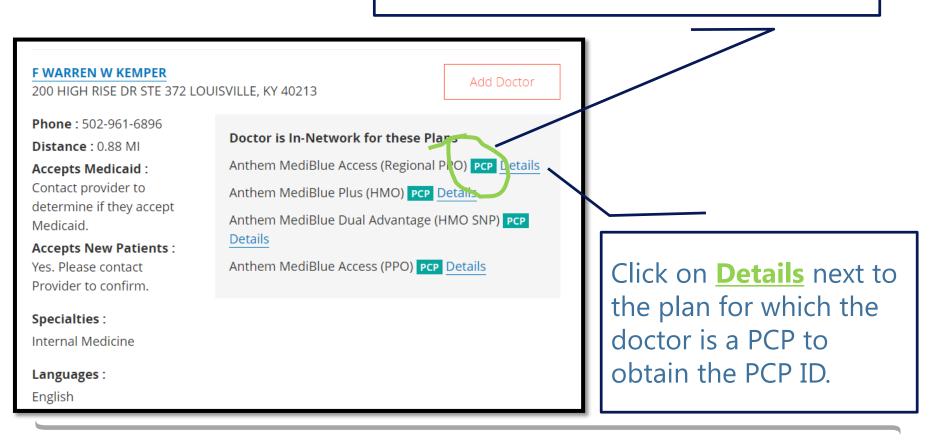
A list of doctors appears with the following information:

- Name
- Address
- Phone
- Medicaid Acceptance Status
- New Patient Acceptance Status
- Specialties
- Languages
- In-Network Plans
- Out-of-Network Plans



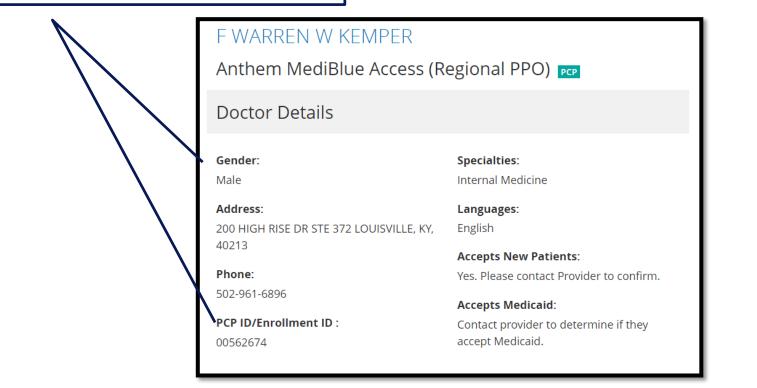
PCP Information

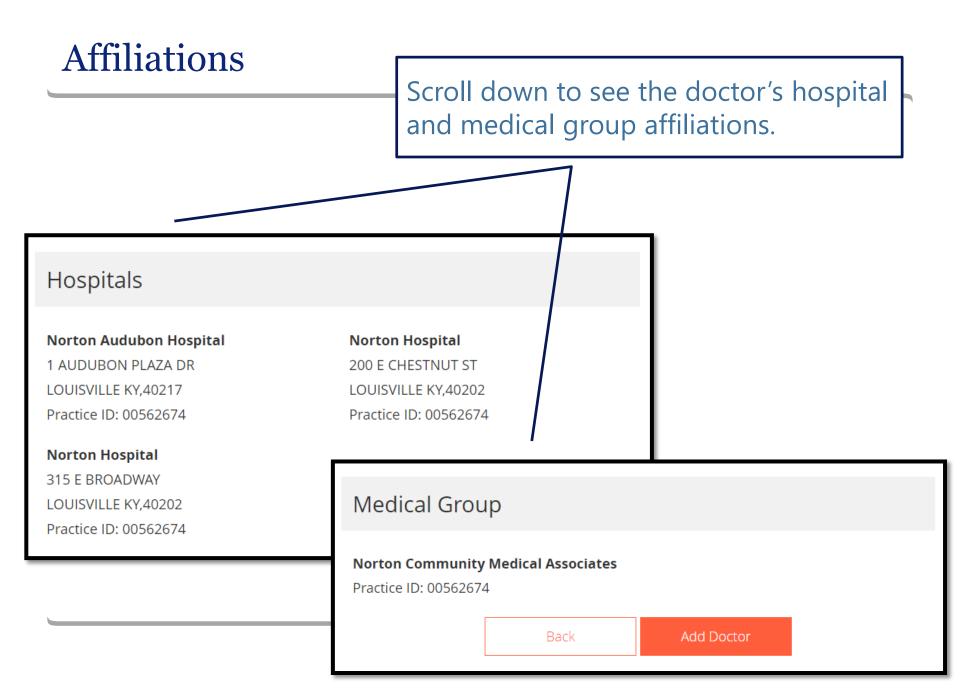
A **PCP** icon appears if the doctor is participating as a PCP for the plan.



Doctor Plan Details

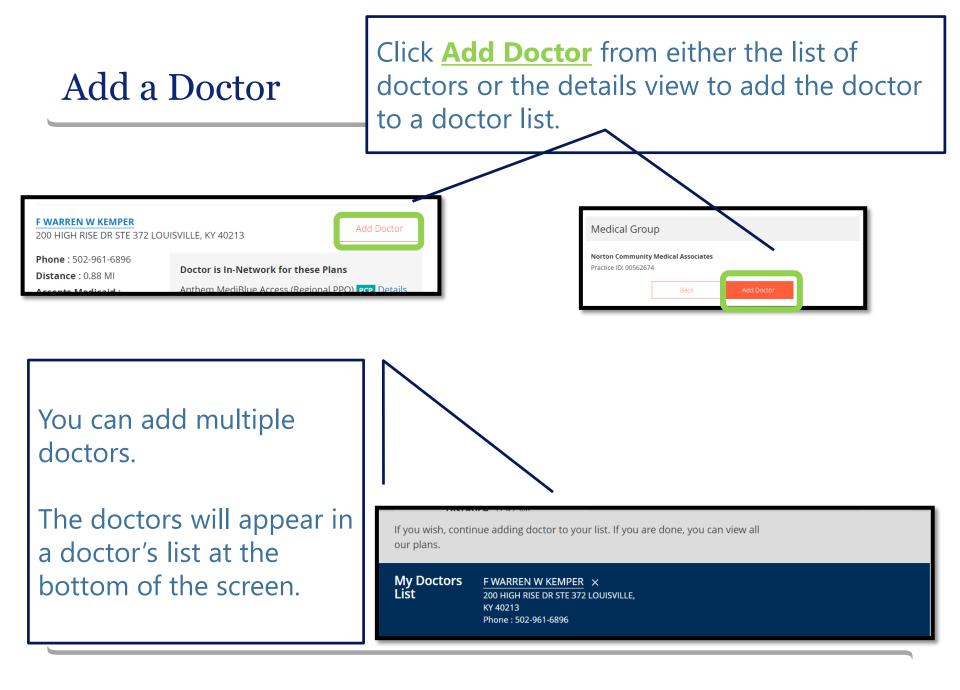
Additional information is available, such as **GENDER** and **PCP ID**.



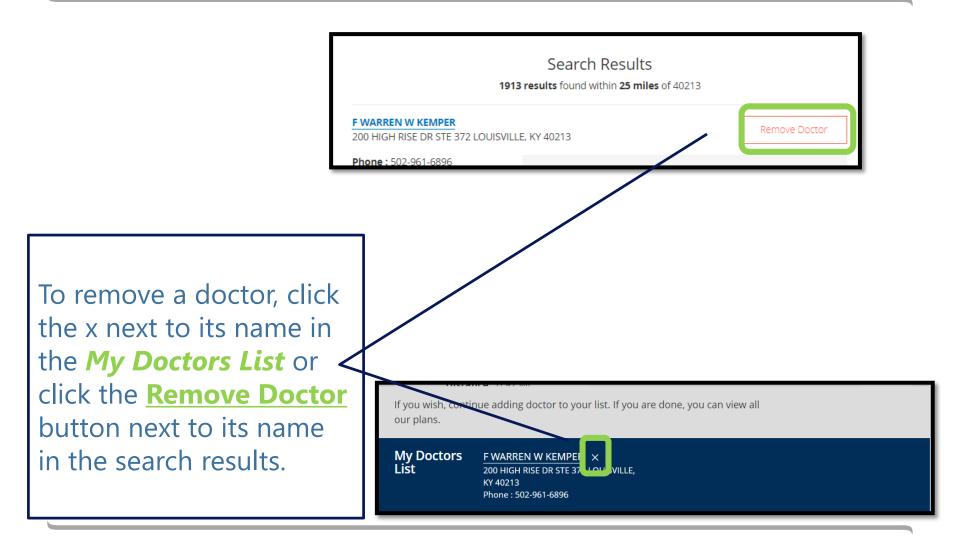


You can create a list of a client's doctors as a selling tool to determine which doctors are in and out of network for which plans.

The doctor's list is not saved anywhere or associated to the customer, even if the customer is on your customer dashboard.



Remove a Doctor

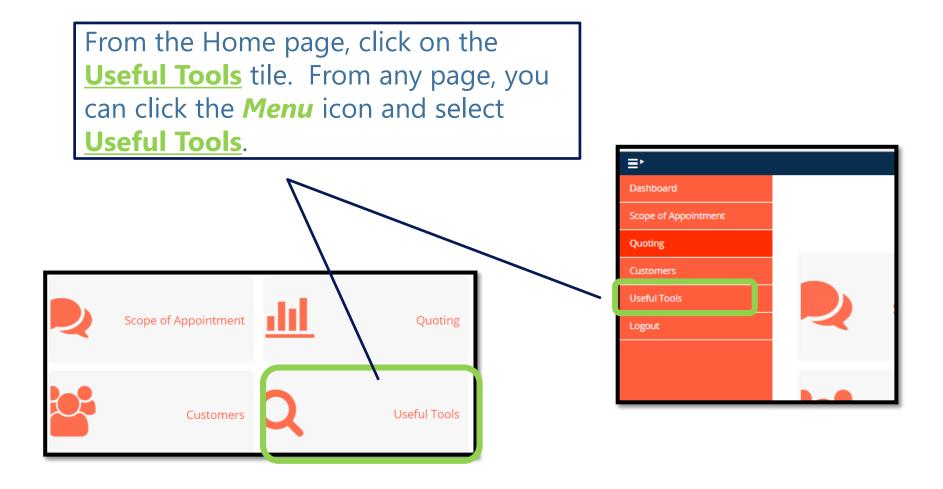


Mproducer: Useful Tools

Find a facility



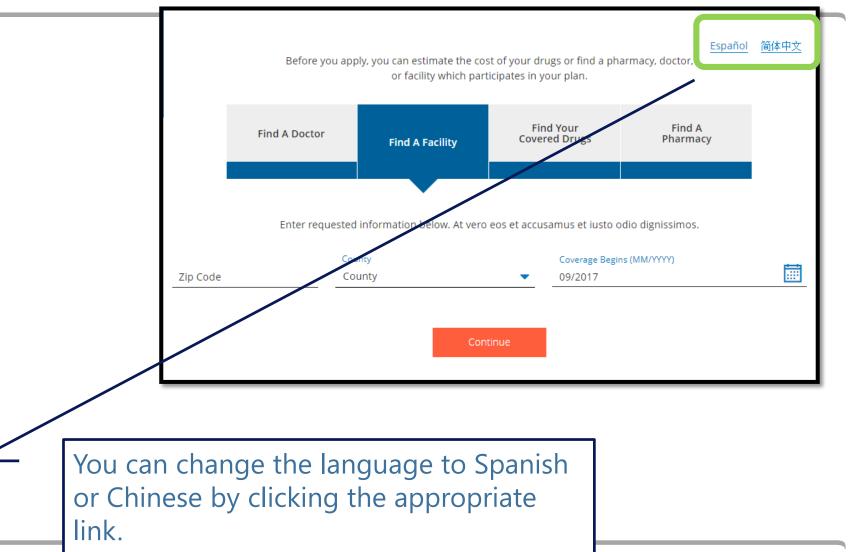
mProducer: Useful Tools



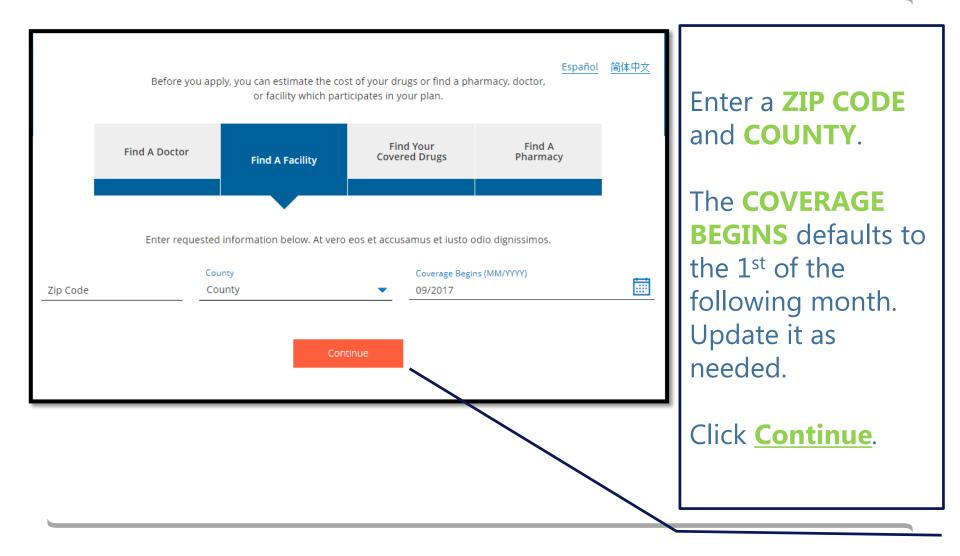
mProducer: Find a Facility

Click	the Find a Facility tile.	
	Useful Tools	
\setminus	Find a Doctor	C.
۸. ا	Find a Facility	C
	Find a Pharmacy	C
	Find your Covered Drugs	ľ
	Custom Point	ľ

Spanish and Chinese



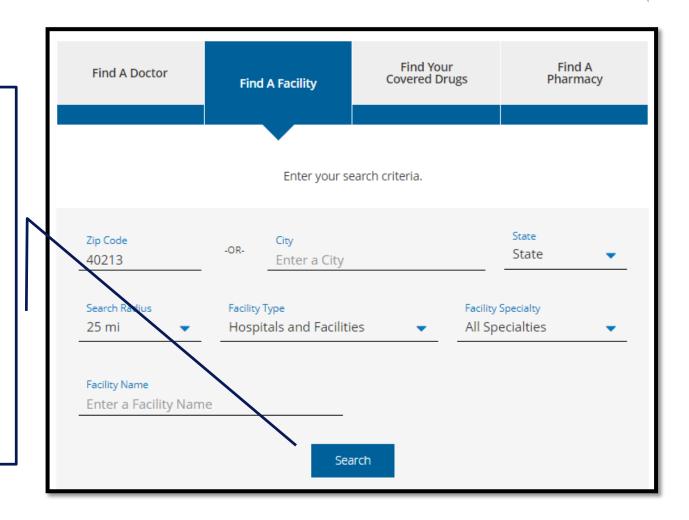
Required Search Criteria



Optional Search Criteria

You have the option to search by radius, facility type, specialty, or name.

None of these are required. Click <u>Search</u> to return results.



Search Results

A list of facilities appear with the following information:

- Name
- Address
- Phone
- Medicaid Acceptance Status
- Specialties
- In-Network Plans
- Out-of-Network Plans

FRAZIER REHAB INSTITUTE FERN VA 100 HIGH RISE DR STE 110 LOUISVILLE	Add Facility
Phone : 502-966-4466 Distance : 0.87 MI Accepts Medicaid : Contact provider to determine if they accept Medicaid. Specialties : Clinic/Center-Rehabilitation	Hospital/Facility is In-Network for these plans Anthem MediBlue Access (PPO) Anthem MediBlue Dual Advantage (HMO SNP) Anthem MediBlue Access (Regional PPO) Anthem MediBlue Plus (HMO)
	Hospital/Facility is Out-of-Network for these plans Select Plan F Select Plan G Select Plan N

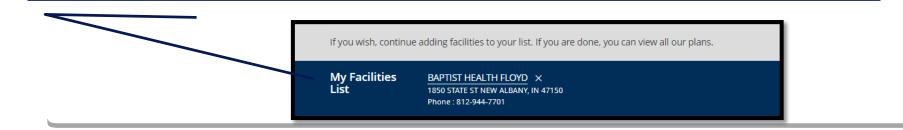
You can create a list of a client's facilities as a selling tool to determine which ones are in and out of network for which plans.

The facility list is not saved anywhere or associated to the customer, even if the customer is on your customer dashboard.

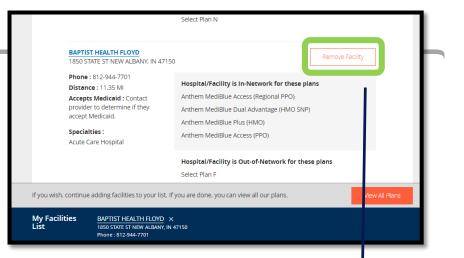
Add a Facility Click <u>Add Facility</u> from the list of facilities to add the facility to a facility list.

You can add multiple facilities. The facilities will appear in a facility list at the bottom of the screen.

Distance: 11.71 MI



Remove a Facility



To remove a facility, click the x next to its name in the *My Facilities List* or click the <u>Remove Facility</u> button next to its name in the search results.

If you wish, continue adding facilities to your list. If you are done, you can view all our plans.



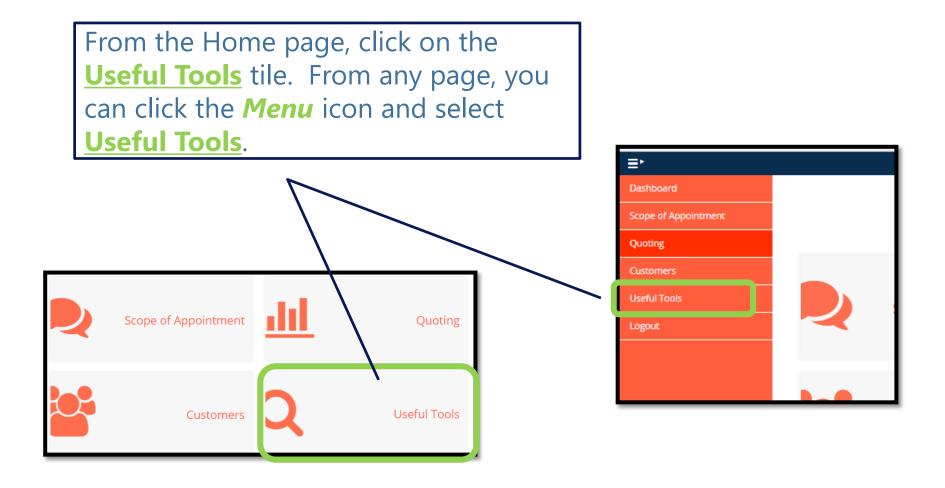
BAPTIST HEALTH FLOY 2 × 1850 STATE ST NEW ALBA

Mproducer: Useful Tools

Find a Pharmacy



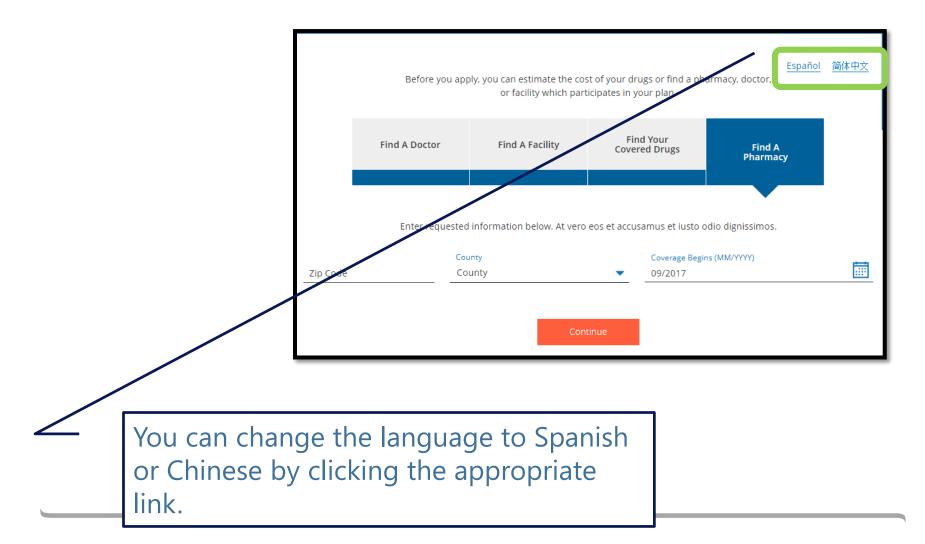
mProducer: Useful Tools



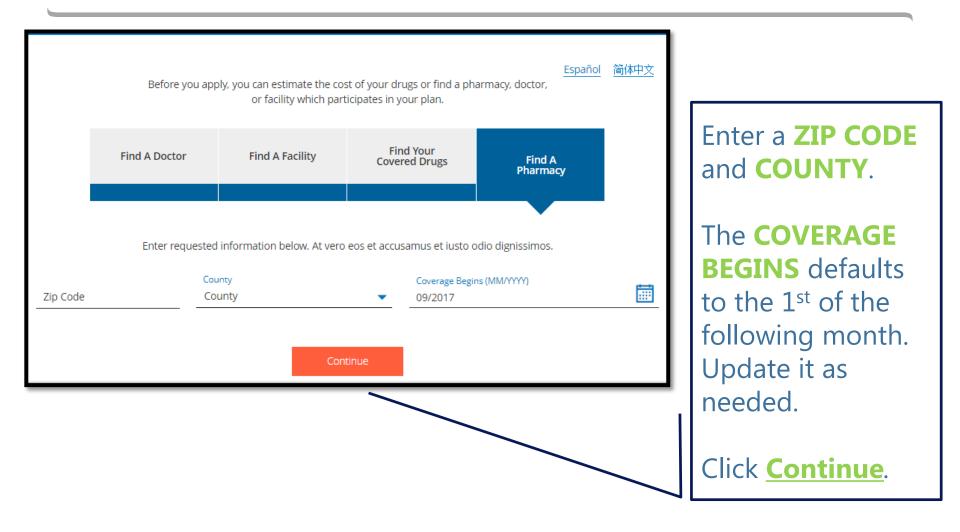
mProducer: Find a Pharmacy

Click	the Find a Pharmacy tile.	
	Useful Tools	
	Find a Doctor	C
	Find a Facility	C
λ	Find a Pharmacy	C
	Find your Covered Drugs	C
	Custom Point	C

Spanish and Chinese



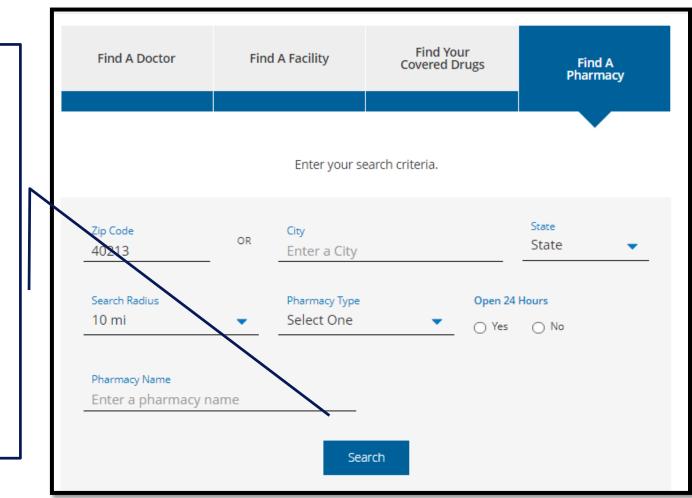
Required Search Criteria



Optional Search Criteria

You have the option to search by radius, pharmacy type, or name.

None of these are required. Click <u>Search</u> to return results.



Search Results

A list of pharmacies appear with the following information:

- Name
- Address
- Phone
- Preferred Status
- Distance from Zip Center
- TTY/TDD
- Open 24 Hours Status
- Type

	Search Results 57 results found within 10 miles of 40213	
Preferred SAM'S CLUB 6622 PRESTON HIGHWAY LOU	JISVILLE, KY 40219	Add Ph
Phone : 9640342 Distance : 1.17 MI	TTY/TDD : 711 Open 24 Hours: No Pharmacy Type: RETAIL CHAIN Pharmacy may fill up to 90 days supply for Medi Pharmacy Accepts ePrescriptions	care Part D
Preferred CVS 7311 JEFFERSON BLVD LOUIS	VILLE, KY 40219	Add Ph
Phone : 9689256 Distance : 2.13 MI	TTY/TDD : 711 Open 24 Hours: No Pharmacy Type: RETAIL CHAIN Pharmacy may fill up to 90 days supply for Medi Pharmacy Accepts ePrescriptions	care Part D

You can create a list of a client's pharmacies as a selling tool to determine which ones are preferred and nonpreferred.

Only pharmacies that are in-network appear.

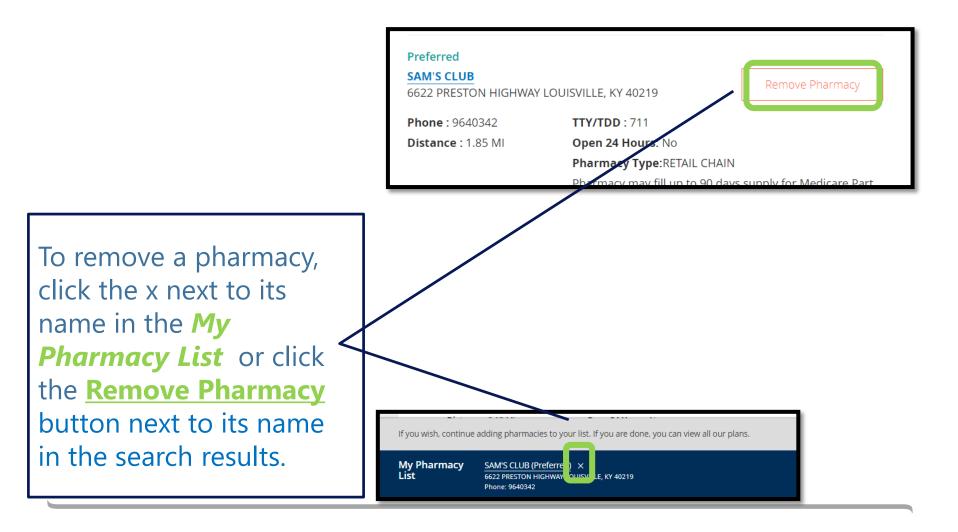
The pharmacy list is not saved anywhere or associated to the customer, even if the customer is on your customer dashboard.

Add a Pharmacy

Click <u>Add Pharmacy</u> from the list of pharmacies to add the pharmacy to a pharmacy list.

Preferred SAM'S CLUB 6622 PRESTON HIGHWAY LOUISVILLE, KY 40219 Phone : 9640342 TTY/TDD : 711 Distance : 1 17 MI Open 24 Hours: No	Add Pharmacy
You can add multiple pharmacies. The pharmacies will appear in a pharmacy list at the bottom of the screen.	Preferred CVS 7311 JEFFERSON BLVD LOUISVILLE, KY 40219 Add Pha Phone : 9689256 TTY/TDD : 711 If you wish, continue adding pharmacies to your list. If you are done, you can view all our plans.
	My Pharmacy List 5622 PRESTON HIGHWAY LOUISVILLE, KY 40219 Phone: 9640342

Remove a Pharmacy

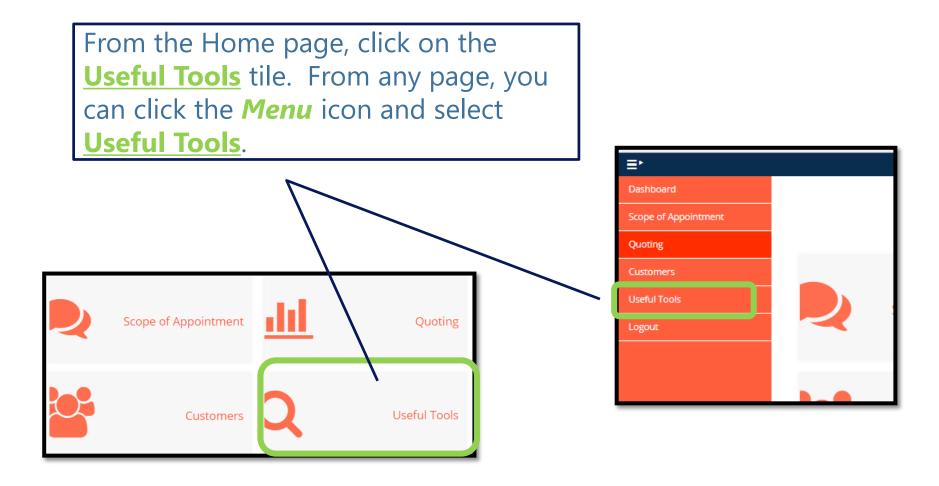


Mproducer: Useful Tools

Find Your Covered Drugs



Useful Tools



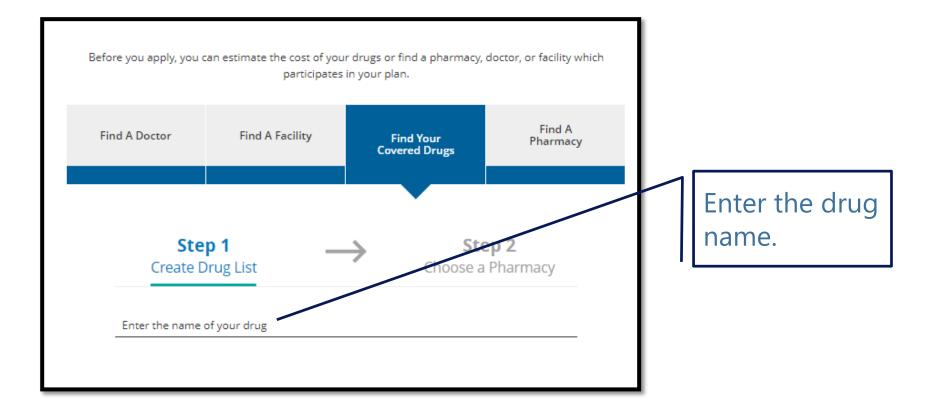
Find Your Covered Drugs

Click	the Find Your Covered Drugs tile.	
	Useful Tools	
	Find a Doctor	ß
	Find a Facility	ď
	Find a Pharmacy	C
``	Find your Covered Drugs	C
	Custom Point	ď

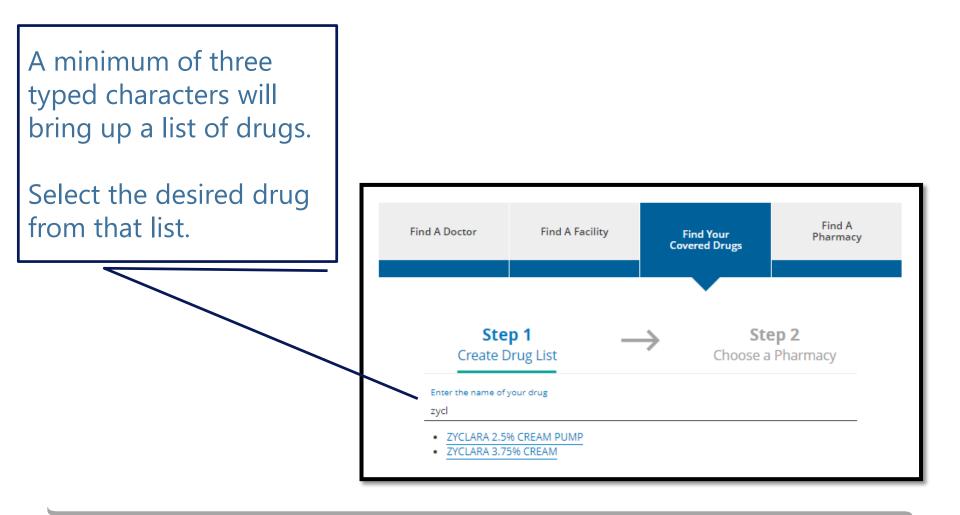
You can create a list of a client's drugs as a selling tool to determine the costs associated with different plans.

The drug list is not saved anywhere or associated to the customer, even if the customer is on your customer dashboard.

Create Drug List



Select Drug and Quantity

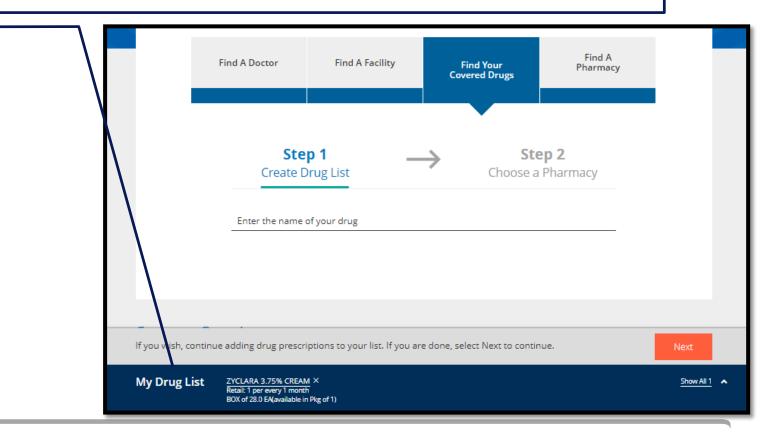


Add Drug



Drug List

The drug appears in the *My Drug List* at the bottom of the page. Multiple drugs can be added.



Remove a Drug

To remove a drug, click the x next to its name in the *My Drug List*.

If you wish, continue adding drug prescriptions to your list. If you are done, select Next to continue.

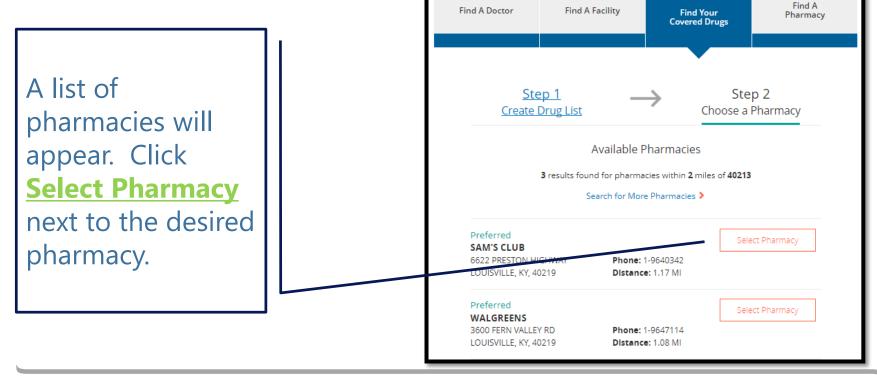
My Drug List

ZYCLARA 3.75% CREAN × Retail: 1 per every 1 monti BOX of 28.0 EA(available in Pkg of 1)

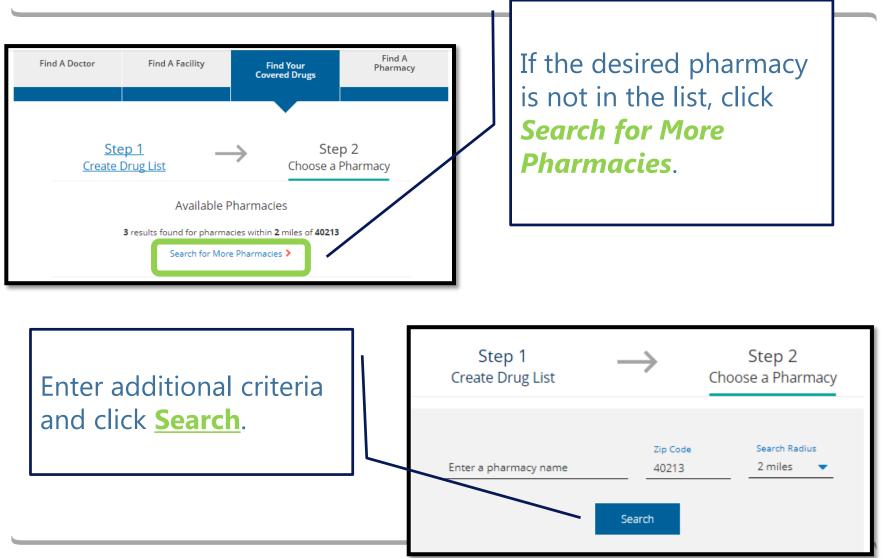
Quantity Examples

Drug	Package	Refill Frequency	Volume Consumed for Frequency	Quantity
Zyclara	Box of 28 each (Available in Package of 1)	Every Month	28 in one month 1 Package contains 28	1
Zyclara	Box of 28 each (Available in Package of 1)	Every 3 Months	28*3=84 3 Packages contains 84	3
Acyclovir 200 mg capsule	None listed	Every Month	1 capsule a day for 1 month: 1 * 30 =30 capsules	30
Acetazolamide 125 mg tablet	None listed	Every 3 Months	2 tablets a day for 3 months: 2 * 90 days = 180 tablets	180

Add a Pharmacy Once you have added all drugs, click Next. If you wish, continue adding drug prescriptions to your list. If you are done, select Next to continue. Next. My Drug List YOLAR 3.75% CREMT × DRUGT 3000000 Real: 30 per every 1 morth YOLAR 3.75% CREMT × DRUGT 3000000



Search for Additional Pharmacies



View Plans

Once you have selected a pharmacy, click <u>View All Plans</u> in order to estimate the costs associated with the drugs.

After selecting your pharmacy, you may continue viewing our plans.

View All Plans

My Selected Pharmacy

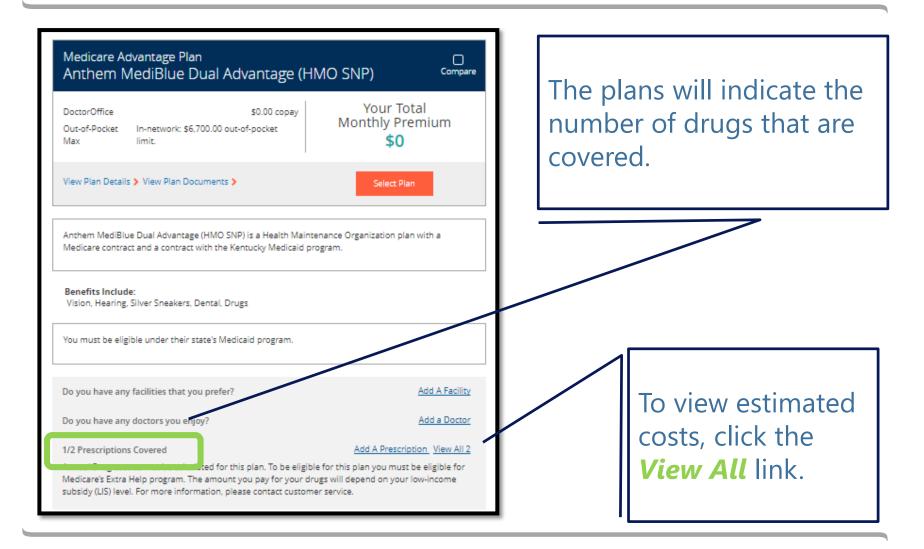
WALGREENS (Preferred) × 3600 FERN VALLEY RD, LOUISVILLE, KY 40219 Phone: 1-9647114

Review Available Plans

The plans available for the entered zip code appear. They are grouped by MA/MAPD, Med Supp, and Part D.

Code 40213	County JEFFERSON	Coverage Start 2017-09-01	
Medicare Adva	ntage Plans (4)	Medicare Supplement Plans (0)	Part D Plans (3)
	Me	dicare Advantage Plans	
	-	plans are designed to help you save money. With opays, and deductibles, you can keep to your budg sacrificing coverage	
	Learn more abou	t our Medication Therapy Management Program (I	MTMP)
So	rt By Premium	Choose A Plan Type	
c	Select One	 All Medicare Advantage Pl 	. 🔻

Review Drug Coverage



Estimated Drug Costs

A high-level breakdown of estimated costs appear.

To see a drugspecific break-down, click *Show Drug Cost Details*.

1/2 Prescriptions Covered		dd A Prescription Vi	
Estimated costs shown are based on the P RD, 40219	referred pharmacy selected: WAL	GREENS, 3600 FERN	VALLEY
	Annual Drug Cost	\$2	84,933.36
	Plan Pays Annually	\$5	57,628.50
	Drug Company Pays in GAP	Phase S	\$2,701.11
	You Pay Annually	\$2	24,603.75
	Your Total Annual Cost	\$2	24,603.75
Show Drug Cost Details 🗸		Ways to	o save 🗲
Show Details V			
O No Additional Coverage			
O Enhanced Dental and Vision Package		\$36	/month
O Preventive Dental Package		\$15	/month
O Dental and Vision Package		\$22	/month

Detailed Drug Costs

Hide Drug Cost Details 🔨				Ways to save 👂
Months 1-4 Months 5-	8 Months 9-12	View Full Year		
Coverage Phase	Month 1 Initial/Gap	Month 2 Gap/Catastrophic	Month 3 Catastrophic	Month 4 Catastrophic
Tier 4 Drugs				
ALBENZA 200 MG TABLET	\$787.77	\$1,550.95	\$272.47	\$272.47
Covered Drug Cost	\$787.77	\$1,550.95	\$272.47	\$272.47
Non-Covered Drugs				
ZYCLARA 2.5% CREAM PUMP	\$1,628.36	\$1,628.36	\$1,628.36	\$1,628.36
Non-Covered Drug Cost	\$1,628.36	\$1,628.36	\$1,628.36	\$1,628.36
Learn more about request	ing formulary drug e	exceptions		
Monthly Premium	\$0.00	\$0.00	\$0.00	\$0.00
Monthly Total	\$2,416.13	\$3,179.31	\$1,900.83	\$1,900.83
Total To Date	\$2,416.13	\$5,595.44	\$7,496.27	\$9,397.10
* Did you know changing t generic options with your		result in significant sa	avings? We recomme	end discussing
Begin Initial Coverage				
Begin Gap Coverage (\$	3,700)			
Begin Catastrophic Cov	verage (\$4,950)			